**Password Set-Up Process**

1. Visit: [https://aka.ms/ssprsetup](https://aka.ms/ssprsetup)
   - don't lose access to your account!
   - Verify your current password
   - Then select the option to fill out security questions.

2. Use an email you KNOW the password to!
   - PW Needs:
     - 8 characters
     - 1 uppercase
     - 1 lowercase
     - Number or special character

3. You're Done!
   - Strong passwords mean safer accounts
   - Celebrate by using your **NEW** password & not sharing with anyone!