



## Course Syllabus for Course Number 7501, 7502, 7503, 7504 School Year 2020/21

successfully completing the required “Cadet Challenge” event (a physical fitness test) in the spring of 2019.

e. **Unit 5: Geography, Map Skills and Environmental Awareness:** (LET 1, 2, 3 & 4) the student/cadet will learn basic map skills. He/she will receive a portion of this unit that is necessary to compete in the sport of orienteering and land navigation. They will learn basic orienteering skills to include how to read a map and properly use a compass.

f. **Mandatory Service Learning Project:** (LET 1, 2, 3 & 4) all students/cadets are required to participate in an annual service learning project. Service learning is an opportunity for the student/cadet to make a difference in their community through volunteering; thereby, meeting a need not being met. Service Learning is an active and experiential learning strategy where students put together all their citizenship and leadership skills to plan, organize, coordinate, and learn about a need in the community that interests them.

g. **Teaching Presentation Skills:** (LET 4) all LET 4s are assistant instructors and will assist in teaching LET 1s the Citizenship in Action Unit and Leadership Theory and Application.

### 3. EVALUATION AND REQUIREMENTS:

a. The grading system in JROTC for LET 1, 2 & 3s is based upon six categories.

(1) **In Ranks and Uniform Inspection:** (20%) The weekly In Ranks and Uniform Inspection grade is based on a properly groomed Cadet wearing the designated uniform the entire school day, and properly responding to a minimum of three questions from the week’s classroom instruction and/or basic Cadet Knowledge while standing in company ranks. Each item of the uniform, the Cadets personal appearance, and proper responses to questions has a point value. A Cadet not wearing the uniform, but participating in the in ranks inspection may receive a 0 unless they make up the grade as outlined below. The uniform make-up day when present for class, but not wearing the uniform, is always the next school day. In this case, the Cadet may receive a maximum grade of 75. If a Cadet is absent on a uniform day, he/she will wear the uniform on the first available school day after the inspection and will receive credit. The Instructors reserve the right to deny the make-up of a uniform day to any Cadet, depending on the excuse.

(2) **Unit Tests and Quizzes:** (20%) Exam and Quiz grade will be the result of scores obtained during unit tests.

(3) **Writing assignments:** (20%) There are several writing assignments throughout the year, to include a US Army Cadet Command Writing contest that all cadets will participate in.

(4) **Leadership Application and Participation:** (20%) The Leadership and Participation grade will be based on the Cadet’s conduct, drill and ceremony evaluations, and overall participation in the Corps, to include attending required events. Participation grades are given for required events and on a weekly basis for the Cadet’s participation in all daily classroom activities.

(5) **Physical Education Training:** (10%) Each week Cadets will participate in Physical Education (PE) training. Cadets are expected to dress appropriately for PE activities and should adapt throughout the year based on seasonal weather changes. Cadets are expected to

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dress appropriately and not violate NEISD dress code policy. Failure to wear and participate in the Physical Education activities will result in a zero for the week.

(6) **Service Learning Projects**: (10%) One of the ways Cadets practice their citizenship skills is through volunteer service. Cadets have many opportunities throughout the school year to give back to our school and the community through volunteer service. Please see the JROTC Calendar of Events for volunteer events.

b. LET 4s are evaluated on their ability to teach and or lead these activities.

(1) **Teaching Presentation and Preparation** (20%)

(2) **Leadership Application** (20%)

(3) **Writing Assignments** (20%)

(4) **Service Learning** (20%)

(5) **Physical Fitness** (10%)

(6) **Uniform Inspections** (10%)

### 4. STUDENT/CADET EXPECTATIONS:

a. JROTC is a program/course designed to teach Cadets citizenship and leadership. Cadets will be disenrolled at the discretion of the SAI or AI, and with the approval of the school's administration. The following actions, but not limited to, are considerations for disenrollment:

(1) Withdraws from school.

(2) Demonstrates unwillingness for leadership training indicated by a lack of motivation and adaptability.

(3) Fails to keep an acceptable standard of academic achievement, conduct, appearance, or attendance.

(4) Frequently fails to wear required uniform.

(5) Exhibits an indifference to and a lack of interest in citizenship and leadership training as demonstrated by:

\* Frequent absences or persistent tardiness from class.

\* Accumulation of documented incidents.

\* An established pattern of avoiding responsibility or other similar acts.

b. Every cadet is expected to actively participate in the classroom and although not a requirement, is strongly encouraged to participate as a member of one or more JROTC teams. Additionally, Cadets are expected to

(1) Respect each other and the values of the JROTC program.

(2) Think critically---criticize ideas and not people

(3) When working with teammates, talk out several solutions before choosing one.

(4) Treat others as they would want to be treated.

(5) Ask for and give help.

(6) Maintain passing grades in all subjects

(7) Each Cadet must abide by all North East ISD rules governing student behavior as outlined in the Student/Parent Handbook.

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(8) The following expectations are of such serious nature that they must be addressed separately. In some cases, violation of these expectations may be grounds for removal from the JROTC program and/or from any extra-curricular activities.

- \* Cadets will not lie, cheat, steal, deceive school personnel or display negative attitudes towards teachers or administrators.

- \* Each cadet will remain Alcohol and Drug Free.

- \* Cadets will not use social media to bully or post inappropriate material.

- \* Cadets will not enter the JROTC Building without an instructor present and will depart the JROTC area after instructors have departed for the day.

- \* Cadets will follow the state, local and school rules on Hazing. Hazing exams are given to all Madison High School students at the beginning of the year. If a Cadet did not complete that exam they may not participate in any extra-curricular activity.

- \* Cadets will not participate in public display of affection on campus or during school related activities that do not meet NEISD standards. Anything beyond holding hands and a brief hug is not permitted.

c. Discipline Options: Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Duration and severity of consequences will depend on, but are not limited to, the offense, the nature of the violation, the student's age, disciplinary history, intent, disability, and the overall effect upon student welfare and the learning environment. While these factors are considered, the severity of an incident remains the primary factor in determining what specific disciplinary action will be taken. Records of students receiving special services will be reviewed. In most cases, discipline shall be administered so that penalties generally increase proportionately to the severity and/or persistence of the misbehavior. Disciplinary consequences may include, but are not limited to, the following, which are not necessarily listed in order of progressive severity:

- (1) Verbal corrections and warnings (oral or written).
- (3) Temporally removed from an extra-curricular team.
- (4) Reduction in rank
- (5) Removal from JROTC

d. Cadets, on extra-curricular teams, who violate one of these expectations, will be temporarily removed from the team until the instructor determines the specific disciplinary action. Upon removal from the respective team, the instructor will contact the parent and schedule a meeting comprised of the instructor, parent(s) and Cadet in order to discuss the offense. Upon completion of the meeting and consideration of the information discussed, the instructor will determine the specific disciplinary action.

### 5. UNIFORMS:

a. Cadets are required to wear their designated cadet uniform once a week, usually on Wednesdays for their weekly uniform in ranks inspection grade. The designated uniform may be the issued Army cadet Class A or B uniform or their "Class C" JROTC Corps T-Shirt. The uniform will be designated by the Instructor the week prior. If a Cadet does not have the Class C uniform they may wear the class B uniform.

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b. Cadets are issued, at no cost, the Cadet “Class A or B” uniform to include dress shoes. Also, the Drill Team members are issued a special “Exhibition” uniform. Cadets are required to maintain, care for, and properly clean the uniform at own expense. NOTES: (1) At own expense, the Army dress pants and jackets require dry cleaning and should never be washed as regular clothes. (2) At own expense, Drill team members must have their “Exhibition” uniform professionally cleaned after each wear or competition

c. Cadets are issued a professionally cleaned and serviceable uniform and are required to return in same condition (less fair wear and tear) at the end of the school year. Each cadet will be issued a hand receipt for each uniform item issued. If an item is not returned, the cadet will be charged for that item or items.

d. Cadets must wear physical fitness clothing on Fridays and shoes that they can run in. On Mondays cadets are required to wear shoes appropriate for marching. (No slides, slippers, heels, etc.) Failure to wear the proper clothing can result in a zero for that day.

e. Cadets are also required to meet grooming standards as outlined in Cadet Command Regulation (CCR) 145-2, while at school. Male haircuts are tapered, hair will not touch the collar or ears. Cadets may not have facial hair while wearing the Class A, B or C uniform and side burns may not be longer than the middle of the ear opening. Hair must also be a natural hair color. Male cadets are not authorized to wear earrings in uniform. Female cadets may only wear one set of earrings ¼ inch in diameter in the lower ear lobe only. If grooming are not met in uniform a zero will be given for the uniform grade.

**6. REQUIRED EVENTS:** Cadets, wearing the designated uniform, must participate in five required events. Cadets that are unable to participate may be given the option to submit a two page typed written paper related to the required event for their participation grade. The Cadet must see an Instructor for the paper’s subject. The paper may be turned in early but is due no later than the day of the required event. The Instructors reserve the right to deny the make-up for missing a required event to any Cadet depending on the excuse. The five required events are as follows:

- a. Veteran’s Parade (Universal City) – November 2020
- b. Veteran’s Day – 11 November 2020 at school @ 8 AM.
- c. Cadet Challenge – Spring 2021.
- d. Service Learning Project- Spring 2021.
- e. NEISD Pass in Review – Spring 2021.

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**7. AWARDS AND LETTERING POLICY:** The Cadet must participate on a Team to earn a JROTC letter and letter jacket. The criteria are as follows:

(1) Drill Team: To earn a letter each year, a Cadet must earn a minimum of 25 points.

### Point System

	Points Awarded
Participate at School Drill, Exhibition or Color Guard	1
Participate at Community Drill, Exhibition or Color Guard	2
Compete at Local Drill Competitions	5
Compete at the 5 <sup>th</sup> Brigade Army JROTC Drill Team Championships	10
Compete at the Army National Drill Championships	10
Drill Team Leader (Cdr, XO)	5

(2) Air Rifle Team: To earn a letter each year, a Cadet must earn a minimum of 30 points.

### Point System

	Points Awarded
Compete in local Postal Matches	3
Compete in the CMP/JROTC National Qualifying Postal Match	5
Compete at Local Air Rifle Competitions	5
Compete at the Bexar County/NEISD Championships	8
Compete at the Army National/CMP/Junior Olympics Regional or National Championships	10
Rifle Team Leader (Cdr or XO)	5

(3) Raider Team - To earn a letter each year, a Cadet must earn a minimum of 20 points.

### Point System

	Points Awarded
Raider Challenge Competitions	5
Raider Team Leader (Cdr or XO)	5

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**8. JROTC TEAMS/SPORTS:** JROTC offers Cadets multiple opportunities to join a team for which participation is completely optional. Cadet leaders earn the opportunity to have a roll in leading and directing the following JROTC teams under the supervision of the two Army Instructors which are open to all Cadets (practice times are in parenthesis): Although letters are not earned in all these teams, a symbol can be displayed on the letter for many of these teams if the cadet has earned a letter as outlined above. Cadets must be passing all classes with at least a 70 (may waive for Pre-AP and AP classes) and no reports of misconduct in other classes to compete on any of these teams.

**a. Academic Team (JLAB):** The team consists of four (4) primary and two (2) alternates. In three levels of competition, the team answers questions from the JROTC curriculum, SAT/ACT type questions, and current events. The team can earn an opportunity to compete at the national level. (Practices begin Mid-Oct during class period)

**b. Color Guard/Honor Guard:** Open to all Cadets and can be all male, all female or mixed teams. The team competes throughout the school year at drill and skills meets and presents the Nation's Colors at school and community events. (Practice is during R&D)

**c. Drill Team:** The Armed Drill Team (with dummy drill rifle) and Unarmed (without dummy drill rifle). Both teams are NOT gender specific—they can be co-ed. (Practices will be determined by competition priorities. All practices will be conducted 7:15 to 8:30 AM). The top 13 members of the team will compete at competitions. Top competitors will be determined before each competition by the instructor using competition specific subjective criteria.

**d. Leadership Team (JLAB):** The team consists of four (4) primary and two (2) alternates. There are two qualifying rounds answering questions from the JROTC curriculum, the George C. Marshall and General Douglas MacArthur Principles of Leadership, *Citizenship in American History and Government*, and current events. (Practices begin Mid-Oct during class periods)

**e. Marksmanship Team:** Air rifle marksmanship is a co-ed Olympic type sport open to all interested Cadets; Cadets will learn how to safely handle and shoot an air rifle as a team member on a Precision or Sporter team. (Practice is during R&D and, for those that aren't scheduled for R&D, Mon-Fri Mornings 7:00 to 8:30 AM). Competing team rosters will be determined before each competition by the instructor using competition specific subjective criteria.

**f. Orienteering Team:** Open to all Cadets; Cadets will apply their land navigation and orienteering skills learned in class to compete at least twice in the school year. (Practices will be determined by competition priorities.)

**g. Physical Fitness Team:** Cadets compete throughout the school year at drill and skills meets. Practice (TBD)

**h. Raider Team:** There are two levels of competition (Masters and Explorers) for both male, female, and co-ed teams. (Girls and co-ed practice Mon-Thurs 4:30 to 5:45 PM; Boys practices will be determined by competition priorities. All boys' practices will be conducted 7:15 to 8:30 AM).

**i. Sabre Guard:** Open to all cadets; a ceremonial team used at special occasions throughout the school year. Cadets learn how to properly handle a sabre.

j. All practice times and days are subject to change at the instructors discretion.

**9. LEADERSHIP POSITIONS:** The placement of each Cadet in a specific leadership position is decided by the instructors. The specific position will be based on leadership potential, performance, number of years in JROTC, attitude, behavior, eligibility, the Cadet's desire as expressed in their annual leadership essay, and daily observation. Cadets can expect to be assigned to the following positions:

**10. PROMOTIONS:**

a. All Cadets are highly encouraged to seek the mantle of leadership and the appropriate rank that corresponds to their position within JROTC (see LET I textbook pages 11 to 27). Promotions define a Cadet's position within the program and are indicators of performance and leadership potential. Cadet promotions in JROTC are not given based on longevity, but are earned and as such all Cadets must work to obtain them. Each Cadet desiring to be promoted must maintain a high standard of dress, grooming, conduct, leadership, performance, and scholarship. **NOTE:** Cadets will begin the new school year with the rank they earned at the end of the previous school year. Criteria for Promotion: All Cadets must meet the following minimum criteria to be considered for promotion:

- (1) Academically passing all classes with at least a 70 (may waive for Pre-AP and AP classes) and no reports of misconduct in other classes.
- (2) No demerits.
- (3) Cadet Company Commander's (for Staff, Cadet Battalion Commander's) recommendation.
- (4) Instructor approval.
- (5) Pass the appropriate formal or informal promotion board.

b. A first year Cadet (LET I) may be promoted up to the rank of Corporal, although an exceptional Cadet may attain the rank of Sergeant. They may hold the positions of Squad Member, Team Leader or Assistant Squad Leader. The promotion board conducted by the Cadet Company Commanders and/or Cadet Company First Sergeants. In addition to the promotion criteria found in paragraph a. above, the Cadet must complete the following to be considered for promotion:

- (1) Have the recommendation of their squad leader and platoon sergeant.
- (2) Understand the meaning of and recite the Cadet Creed.
- (3) Respond appropriately to their Cadet Basic Knowledge.
- (4) Appear in their uniform prepared for inspection.
- (5) **NOTE:** Cadet of the Month (COTM) winners will be promoted to the next rank up to the rank of corporal.

c. **LET II:** A second year Cadet should strive to attain the Noncommissioned Officer (NCO) ranks of Sergeant to Staff Sergeant and by exception, Sergeant First Class and First Sergeant. Promotions at this grade include all previous requirements expected for LET I promotions plus a Promotion Board appearance and testing. Cadets are selected for promotion based on available leadership positions and their standing on the Order of Merit List (OML). The SAI will approve promotions not based on OML standing only in exceptional situations. In addition to the promotion criteria found in paragraph a. above, the Cadet must complete the following to be considered for promotion:



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- (1) Have the recommendation of their Company First Sergeant and Company Commander.
- (2) Have approval of Cadet Command Sergeant Major.
- (3) Pass with a score of 85 on written promotion test.
- (4) Appear in their uniform prepared for inspection.
- (5). Demonstrate Drill and Ceremonies (D&C) proficiency by leading their squad or platoon in a designated drill sequence.
- (6) Complete Leader training.

d. **LET III:** A third year Cadet should strive to attain the Noncommissioned Officer (NCO) ranks of Sergeant First Class, Master Sergeant, First Sergeant, Sergeant Major, and by exception Command Sergeant Major and a Company Grade Officer (2LT to CPT). Promotions at this grade include all previous requirements expected for LET I and II promotions plus a Promotion Board appearance and testing. Cadets are selected for promotion based on available leadership positions and their standing on the Order of Merit List (OML). The SAI will approve promotions not based on Promotion Board appearance and OML standing only in exceptional situations. In addition to the promotion criteria found in paragraph b. and c. above, Cadet Officers must have approval of Cadet Battalion Commander.

e. **LET IV:** Fourth year Cadets do not automatically become officers. They must earn and qualify for the rank of a Cadet Officer. These Cadets must possess some of the highest academic performance, personal conduct, leadership ability and potential in the Corps of Cadets. A fourth year Cadet should strive to attain the rank and position of Cadet Command Sergeant Major and/or all Cadet Officer Ranks. Promotions at this grade include all previous requirements expected for LET I, II and III. Some of the criteria for officer promotions includes, but not limited to:

- (1) Sets the best example in and out of JROTC class.
- (2) Excellent merit record.
- (3) Interest in and participation in JROTC activities.
- (4) Demonstrated effective interpersonal skills.
- (5) Willing to lead and train junior Cadets.
- (6) Be self-motivated.
- (7) Demonstrated dependability.
- (8) Knowledge of drill and ceremony and/or staff positions

f. **Criteria for Up Coming Year Battalion Leadership and Staff Promotions:** A Leadership and Staff board will be conducted once a year – May (specific dates TBD). All Cadets must meet the following minimum criteria to be considered for promotion:

- (1) Academically passing all classes with at least a 70 (may be waivable for Pre-AP and AP classes)
- (2) No reports of misconduct in other classes.
- (3) Must be a LET 3.
- (3). Instructor approval.
- (4). Pass the instructor led promotion board.
- (5). Appear in their Class “A” or “B” uniform prepared for inspection.

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g. Instructors reserve the right to demote a cadet for misconduct.

**11. JROTC CADET ACTIVITY FEES:** A student activity fee of \$25 is a prerequisite for participation in the JROTC program. This fee covers the cadet's corps T-shirt, snacks for field trips, lost or damaged miscellaneous items other than uniform pieces (e.g. jacket, pants, shirt, and windbreaker), and end of year cadet activities. Student activity fees are due, in full, no later than October 1, 2020.

Additionally, there is a student activity fee for JROTC before and after school teams – fee will be \$40 for drill, air rifle, and raider teams (this covers entrance fees for competitions and drinks and snacks for competition days).

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**12. STUDENT/CADET ACKNOWLEDGEMENT:** I have read and understand my obligations and responsibilities found in the JROTC course syllabus.

I further understand that my conduct and performance will be two factors used by the AI/SAI to determine future leadership positions in JROTC and the appropriate JROTC and other school awards.

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Print Name	Cadet Signature	Date
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**12. PARENT ACKNOWLEDGEMENT:** I have read the course syllabus and agree to assist my son/daughter in meeting their obligations and responsibilities.

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Print Name	Parent Signature	Date
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The James Madison JROTC program offers multiple opportunities for students/cadets to achieve and excel in academic and integrated curricular activities both as an individual and collectively as a team member. The pursuit of excellence requires the dedication of students, parents, instructors, and administrators. I ask your help and support in this endeavor and if you have any questions concerning our program, please do not hesitate to call or schedule a meeting.

A copy of the course syllabus will be provided on request.