

North East Alternative Center

103 W. Rampart
San Antonio, TX 78216
(210)356-7400

<https://www.neisd.net/neac>

“The NEAC”

We teach students to make good choices.



Information & Expectations 2021-2022

We require an in-person enrollment conference when a student is assigned to the North East Alternative Center. *Both the student and a parent/guardian must participate in the enrollment conference.*

Students will abide by the stated **NEISD Student Code of Conduct**, published in the *Student-Parent Handbook for High School and Middle School Students*. District behavioral standards apply to the NEAC. In addition, the NEAC rules and regulations must also be followed.

LENGTH OF ASSIGNMENT

The Hearing Officer of the NEISD Pupil Personnel Services shall set a term for a student’s placement at the NEAC. A student may be expelled from the NEAC for violating the **Student Code of Conduct**. A student may return to the home campus after successfully completing the term of placement at the NEAC, as determined by the principal or designee.

REVIEW FOR AN EARLY RELEASE or “EARLY OUT”

In some circumstances a student may qualify for a review with an opportunity to have his/her placement at the NEAC reduced as determined by the hearing officer. **If eligible, the review is not a guarantee for an early release.**

Criteria for early review:

- Must meet the attendance requirement for assigned days
- The student must maintain a minimum grade of 70 in all classes taught at the NEAC
- Consistent appropriate behavior evidenced by point sheets

POINT SHEETS

Students are responsible for carrying a point sheet with them throughout the day. Each teacher will collect the point sheet at the beginning of class and return it to the student before they leave. Students earn up to three points in each class based on their language/conversation, compliance, and participation. Students can lose points during the transition from one class to the next, and at lunch, for disruptive/inappropriate behavior and/or noncompliance with dress code. A minimum number of points must be earned each day in order for the day to be considered successful.

EXPECTATIONS <small>Follow Class Rules At All Times</small>	1	2	3	4	5	6	7	8
Transition – Circle T if needs improvement	T	T	T	T	T	T	T	T
Conversation & Language <small>Appropriate topics & no foul language Respectful tone & appropriate volume</small>								
Compliance <small>Follow directives without question or defiance Complies with dress code</small>								
Participation <small>Actively take part in class & complete assignments</small>								
Sign <small>Teacher initials</small>								
Total <small>24 points possible</small>								

DRESS CODE

Students are required to be in compliance with the NEAC dress code. Students who arrive at the NEAC out of dress code will be allowed to contact a parent/guardian to bring the proper attire. Students will not be permitted in class until they are in compliance with the dress code. Students out of dress code will wait in the In School Suspension room. Class periods or days served in ISS for being out of dress code do **NOT** count towards successful placement days.

The NEAC uniform consists of:

1. Long pants, khaki in color* Pants must accept a belt and may not have elastic at the ankles. No Cargo pants, shorts, skirts, capris, or leggings are acceptable. Pants may not be rolled up, cuffed, or “pegged”.
*Students may wear the home campus uniform, however, **blue jeans are not allowed**.
2. No athletic shorts, leggings, compression shorts, compression pants, or similar clothing will be worn under uniform pants.
3. A solid white shirt with a collar is required.* This can be a polo style or a button-up shirt. Logos, larger than a quarter, are not permitted.
*Students may wear home campus collared uniform shirts. T-shirts are not allowed.
4. Any garments worn under the shirt must be white, black, brown, or gray, or a combination of those colors. No hoods or pockets are permitted on the undergarment.
5. No indecent or inappropriate patches, writings, or drawings on clothing/uniform; such as, offensive, inflammatory advertising, or statements promoting alcoholic beverages, sex, tobacco, drugs, gangs, or violence, etc.
6. A plain sweater or sweatshirt, with **no hood and no pockets** that is a SOLID COLOR of white, black, brown, or gray may be worn over the top of the white shirt. One logo that can be covered by a quarter is permitted. No other logos, lettering, or designs allowed.
7. A belt that is white, black, brown, gray or combination of those 4 colors (no accessories—i.e. stones, spikes, “bling”, etc.) must be worn and secured (buckled or latched) at all times.
8. Shoes must be predominantly white, black, brown, gray, or a combination of those colors. Shoes must be close-toed and have a soft sole. **No boots or steel-toed footwear allowed**. No Crocs or house shoes allowed.
9. Shoe laces will be white, black, brown, gray, or a combination of those colors.
10. Socks of any color that are not deemed to be inappropriate or disruptive are permitted and should be covered by the pants.
11. **Jewelry of any type is not permitted**. This includes bracelets, anklets, rings, earrings, piercings, or “grills.” Clear piercings, spacers, gauges, or “plugs” are not permitted.
12. Any adornments in hair must be white, black, brown, gray, or a combination of those colors.
13. Shirts will be tucked in at all times.
14. Pants will be worn at or above the hip bone at all times.
15. If a district, city, county, or state regulation requiring masks is in effect, a mask must be worn to adhere to the regulation. Additionally, all masks must be black, white, brown or grey or a combination of those colors.

ATTENDANCE

Students must provide a note from a parent/guardian explaining an absence. Absences accrued at the home campus will be added to any absences accrued at the NEAC. If a student’s absences in a class equate to less than 90% attendance, absences must be made up for the student to earn credit. Any NEAC student is allowed to make up excessive absences. Parents/guardians will be notified if attendance recovery is required.

TRANSPORTATION

If a student is riding an NEISD school bus, they must ride the bus designated for their home campus. (See transportation schedule)

District provided transportation is a privilege. Disruptive behavior on the bus or home campus may result in a suspension and/or permanent removal from the bus, as well as additional disciplinary action. On-campus parking is not provided to students at NEAC.

CAFETERIA

All food will be consumed in the cafeteria. Breakfast AND lunch are provided at no cost for students. **No food may be shared.** No glass containers permitted.

CLINIC

The NEAC has a nurse on campus. Parents are required to bring all medications and medical devices with appropriate physician documentation. The nurse will administer **ALL** medications.

DISCIPLINE AND STEP PROCESS

Violent and/or other disruptive behavior can result in immediate removal and may result in a recommendation for expulsion. Serious violations of the code of conduct and behavior threatening the safety of the school, students, or staff and violations of the law will be reported to the NEPD.

BEHAVIOR MANAGEMENT ACTIONS

To increase appropriate student behaviors and reduce inappropriate ones, the following behavior management actions may be taken at the NEAC:

Classroom Behavior Management Actions

- Parent phone call/conference
- Direct teaching of acceptable behavior
- Clarification of rules
- Redirection
- Restorative Practices
- Reinforcement/Reward
- Debriefing
- Referral to Family Specialist
- Refer to Counselor
- Refer to Administration

Administrative Behavior Management Actions

- Student conference with administrator
- Restorative Discipline
- Lose credit for the day
- In School Suspension/SWAS
- Overnight suspension requiring a parent to come to campus for conference the following day
- Partial day suspension with parent notification.
- Suspension 1-3 days with parent notification
- Expulsion from NEISD to JJAEP
- ARD to review program and placement of special education student

Special Education support and services are available per the student's IEP.

In accordance with Title VI-Civil Rights Act of 1964, Title IX-Education amendment of 1972, Section 504-Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1992, the North East Independent School District does not discriminate on the basis of race, color, national origin, age, sex or handicap

PERMISSIBLE ITEMS

The following items are permissible, but not required, at the NEAC:

1. Photo ID
2. Money (not to exceed \$10.00)
3. House keys/car keys
4. Earbuds (no headphones)
5. VIA bus pass
6. Jacket (stored in a locked closet during the school day)
7. Feminine hygiene products (stored in the clinic)

All instructional materials, including textbooks and technology, will be provided by the NEAC. The student is responsible for proper care of the books/materials. Students are not permitted to bring school supplies of any kind.

Any non-permissible items will be confiscated and returned only to the parents/guardians. Items will not be returned to students. **Repeated offenses may result in property being held until the end of the placement.**

DAILY SCHEDULE

Student supervision begins at 7:45 AM, when students are permitted into the building to begin the daily check-in process. Once students arrive on campus, they are not permitted to leave without administrative permission. Breakfast is served from 8:10 AM to 8:40 AM. First period begins promptly at 8:40 AM. **School ends at 4:00 PM. Parents should pick up students no later than 4:15PM.**

STUDENT SCHEDULES AND COURSES

All students will be given a schedule on their first day in attendance. Students' schedules can also be accessed through the parent access in Skyward. Courses will focus on the North East Curriculum, and self-discipline (SB 1, Chapter 37.008). Educational and behavioral needs will be addressed. Courses of study are sequenced as closely as possible to other NEISD school courses.

For any courses not taught at the NEAC, the home campus teacher is responsible for transmitting work to the NEAC, grading the work, and assigning grades on the report card.

Students who are taking "Student Aide" will have that course replaced with another course.

Students who have "work release" or "senior release" on their schedules, are required to leave campus when their day ends.

ELECTRONIC DEVICE USAGE

All students will be provided a technology device for use during the school day. Students will be responsible for following the Acceptable Use Policies for use of technology as well as following any rules established by the staff in the room with the student. Any damages to the device need to be reported immediately. Students may be responsible for damages. Students may **NOT** bring personal devices from home.

NEISD PROPERTY AND ACTIVITIES/CRIMINAL TRESPASS WARNING

Any student assigned to the NEAC is prohibited from:

1. Attending **ALL** school sponsored or school related activities, including athletic events, on or off school property.
2. Being on any NEISD property, other than the NEAC campus, unless the appropriate authority has granted permission in writing.

Students are only allowed in the designated bus pickup and drop off area on their school home campus. Students who violate this policy will be subject to arrest for criminal trespass (Texas Penal Code, Section 30.05).

NEAC Information & Expectations Acknowledgment

I have been given a copy of the NEAC Information & Expectations and understand the expectations for students at the North East Alternative Center. Additionally, I understand that an electronic copy is provided for my reference reviewing the intake packet expectations for the NEAC that is posted on the campus webpage and available to me at any time.

I acknowledge that an in-person or virtual conference has been held and the NEAC Information and Expectations have been explained to both the student and the guardian.

I further understand that:

1. A student assigned to the NEAC is prohibited from attending ALL school sponsored or school related activities, including athletic events, on or off school/NEISD property.
2. A student is prohibited from being on any NEISD property, other than the NEAC campus, unless the appropriate authority has granted permission in writing.

Students are only allowed in the designated bus pickup and drop off area on their school home campus. Students who violate this policy will be subject to arrest for criminal trespass (Texas Penal Code, Section 30.05).

Parent/Guardian Signature

Date

Student Signature

Date

Conference Administrator

Date