

Welcome Parents and Guardians,

If your child has attended another NEISD school and you already have been cleared to volunteer at that school, please fill out the information below, so your name can be transferred to our school volunteer system. You will not be “cleared” to volunteer at our school until your name appears in our volunteer system.

If you do not know if you have been cleared, please visit <https://portal.neisd.net/vchrc/> and attempt to register. If the system does **not** allow you to proceed, you are already in the system and you need to fill out this form to be updated. If the system allows you to register, than you have not previously applied for “clearance” and this will start the process for you.

Once you complete the Criminal History Record Check (CHRC) and receive a Volunteer Identification Number (VIN), you do not have to register again. Every three years, the NEISD Volunteer Program will automatically rerun a CHRC check for you.

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Legal name and phone number of all persons cleared in your household:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

VIN: \_\_\_\_\_

VIN: \_\_\_\_\_

- I don't know my VIN, but I have been cleared
- I have not been cleared yet
- I'm not sure if I've been cleared

- I don't know my VIN, but I have been cleared
- I have not been cleared yet
- I'm not sure if I've been cleared

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Child's Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Please indicate which school your child(ren) transferred from: \_\_\_\_\_

If you have not applied for volunteer approval with the district, please visit <https://portal.neisd.net/vchrc/> to begin the process.

If you have any questions, you can contact your school PTA Volunteer Coordinator or the NEISD Volunteer Program at 804-7226.