HELPFUL INFORMATION

Technology Help Desk  210-356-4357
Hours available - 7:00 am – 5:20 pm
Phone support is offered for: Eduphoria Workshop, Home Intranet Portal, Active Directory, Password Self Service (login), Grade Speed, Microsoft Office, Office 365, Parent Portal, Teacher Web, and Web Browsers

Human Resources Department  210-407-0188  Fax: 210-804-7056

- Information about your Pay Rate contact:
  - Certified HR Technician
    - Valerie Wentworth  210-407-0472
  - Classified HR Technician
    - Mary Preston  210-407-0473

- Information about New Hire Paperwork, Scheduling an appointment or New Employee Orientation Schedule:
  - Classified HR Staffing Specialist
    - Marisol Craig  210-407-0470
    - Teresa Velasquez  210-407-0466
    - Amanda Wurth  210-407-0471
  - Certified HR Staffing Specialist
    - Cindy Salas  210-407-0457
    - Laura Villarreal  210-407-0456
    - Summer Garcia  210-407-0465
  - Certification Officer
    - Belinda Gonzalez  210-407-0483
  - New Talent and Evaluations-New Employee Orientation
    - America Gonzalez-Rosas  210-407-0478
    - Isabel Chavez  210-407-0484
    - Christina Flores  210-407-0479

- Information about taking a Leave of Absence:
  - Michele Matheny  210-407-0497

- Information on Accommodations:
  - Mayra Murillo-Gardner  210-407-0135

Payroll  210-407-0186  Fax: 210-804-7066

- Certified Payroll Technician
  - Erica Olivares (A-K)  210-407-0532
  - Leticia Hernandez (L-Z)  210-407-0529

- Classified Paraprofessional/Auxiliary Payroll
  - Lupe Padilla (Last Name A-GOM)  210-407-0527
  - Chris Aguilar (Last Name GON-O)  210-407-0533
  - Ernestine Banuelos (Last Name P-Z)  210-407-0186

- Records & Research Payroll Specialist
  - Vacant  210-407-0512

Risk Management  210-407-0187  Fax: 210-804-7014

- Employee Benefit Specialists
  - James McClung (A – L)  210-407-0490
  - Anita Flores (M – Z)  210-407-0489

Worker’s Compensation Injury Number:  210-407-0222

NEISD Police Department  210-407-0911

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