

ALIR Instructor Application Form
2019 Fall Term

Deadline for submitting application: Noon, April 25, 2019

Please submit a separate application for each course taught

Applicant's name _____
(You may include title, degree, etc., up to 1 line, if desired)

Applicant's address _____ City/zip _____

Applicant's email _____ Phone _____
May we include this contact information in the student directory? Yes ___ No ___

Co-Instructor (for 12-week classes only) _____

Emergency Contact _____ Phone _____

Proposed Class Title _____

Maximum number of students _____

Teaching lengths for fall (check one)

- _____ 12-weeks (Sept 9 - Dec. 5) NO CLASSES week of Nov. 25 - 29
- _____ First 6-weeks (Sept. 9 - Oct. 17)
- _____ Second 6-weeks (Oct. 21 - Dec. 5) NO CLASSES week of Nov. 25 - 29
- _____ Flexible - either 6 weeks

To help us plan as ALIR grows, and to best accommodate everyone's preferences, please check *at least 2 day, and 2 time, choices.*

Day Choice: Mon, Tues, Wed, or Thurs Time Choice: 9:30, 11:00, or 1:00

1st choice: Day _____ 1st choice: Time _____

2nd choice: Day _____ 2nd choice: Time _____

3rd choice: Day _____ 3rd choice: Time _____

Will this be a double session, over two time periods? (limited availability) _____

Is there a day or time slot you *cannot* teach? *Please specify.* _____

Continued on Reverse =====>

Will you be using DVD(s)? Please indicate source with checkmark:

Great Courses _____ A&E _____ Discovery _____ History Channel _____ PBS _____ Other _____

Give a brief description of the proposed class for the catalog -- including the name of the DVD/film, any requested supplies or fees, any needed before-class preparation or prerequisites and, if using a book, its title, author and ISBN number. These descriptions may be edited for length or clarity.

Comments or special needs for your class (i.e. a room with tables) _____

Please indicate how you plan to handle any absence

Substitute Name: _____ Phone _____ Email _____

Signature _____ **Date** _____

Applications can be accessed at: <http://www.neisd.net/Page/875>
click on "Instructor Application for Fall 2019"

Or, bring or mail your application to:

ALIR/NEISD Community Ed Learning Center (Attention: ALIR Curriculum)
8750 Tesoro Drive
San Antonio TX 78217

Additional forms can also be obtained from Rhonda McRae, 210-407-0167