



Associate Superintendent
for Instruction

North East Independent School District

8961 TESORO DRIVE – SAN ANTONIO, TEXAS 78217-6225

PRINCIPALS: PLEASE POST

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MINUTES OF THE MEETING OF THE DISTRICTWIDE EDUCATIONAL IMPROVEMENT COUNCIL

December 11, 2008

4:30 p.m.

NEEC

Board Room

The meeting was called to order by Mary Baker, Chairperson. In attendance were: Mary Baker, Julie Bingol, Eric Brunson, Pam Darling, Scott, DeSha, David Dretke, Susan Fox, Reagan Greer, Karen Katims, Toni Keith, Rosa Lopez, Holly McCollum, Alicia Million, Sybel Pici, Raul Quiroz, Christina Ritter, Scott Rogers, Jennifer Stotts, and Jacqueline Walsh. The following were absent: Vicki Auth, Jana Carter, Melissa Gavlick, Kathryn Hancock, Mandy Kaupert, Mark Koehl, Michael Pitts, Danny Rafajko Patricia Stone, Christopher Thompson, and Sandra Torres. Dr. Richard Middleton, Superintendent, Ms. Lisa Howard, Web Specialist, Mr. Gary Sullivan, Executive Director for Construction Management & Engineering, and Mr. Mike Lara, Executive Director for Research & Information Technologies, Derek Nichols, Assistant Director of Educational Technology, and Andrea Tondre, Executive Director Management Information Services joined the Council to address issues pertaining to his field of expertise. The following is a summary of the DEIC discussion.

Agenda Item #1, Welcome, (Mary Baker) Ms. Baker called the meeting to order.

Agenda Item #2, District Update (Dr. Richard Middleton, Superintendent) Dr. Middleton gave the State of the District address. He said because of lack of state funding, a recessionary economy and steady growth in the District, it has become necessary to establish an austerity program Districtwide. The initial phase of this program requires significant expenditure reductions that will take place immediately and be in effect until the end of this budget year.

He said in general, they include limiting travel, reducing overtime, hiring delays of all non-teaching positions, freezing furniture and equipment purchases, reducing food and drink purchases for meetings, and reducing requests for additional budget allocations. The district continues the process of identifying additional cost-saving measures and every effort will be made to avoid implementing measures that would have a direct effect on the instructional process. He also said at this time there are no steps to eliminate staff retention

incentives, but the district is looking at a host of options for the next budget year including freezing salaries and modifying our benefits packages.

In addition, Dr. Middleton said if the district receives no relief from the current legislative session, we must reduce next year's expenditures by \$18-20 million to keep a balanced budget.

Dr. Middleton said unfortunately, even with a salary freeze, the district would still have to cut an additional \$8 million to balance the budget for next year. That is why every cost-saving measure you can take from this point forward is so crucial. He thanked the Committee for their participation and said the district we will work through this difficult period and continue to provide a quality education for the students of NEISD.

Agenda Item # 3, District Web Pages (Lisa Howard) Ms. Howard gave a Power Point Presentation on the NEISD web page and the changes that are to come. She said the district is in the process of updating/creating a new webpage look with a more user friendly approach. Any questions regarding the WebPages should be directed to her through the Educational Technology department.

Agenda Item #4, Construction Update (Gary Sullivan) DEIC Committee Member, Mr. Reagan Greer requested an update on construction bond projects Districtwide. Mr. Gary Sullivan was invited to give a detailed report. He provided the Committee with a detailed Power Point presentation on all Districtwide construction bond projects. Mr. Sullivan said the district holds Construction Bond meetings on a regular basis (mostly monthly) regarding construction updates which are open to the general public.

Agenda Item # 5, Academic Excellence Indicator System (AEIS) Michael Lara gave the report on the District Academic Excellence Indicator System (AEIS) for 2007-2008. He said it was a good year in terms of performance. He explained it is the District and Campus Report Card to the public from the Texas Education Agency (TEA). He reviewed the highlights and copies of the entire report were handed out to the Council.

Agenda Item #6, a. Uploading Gradespeed Times for High School, b. Wood Middle School Copy Paper Expenses (Susan Fox) a. Derek Nichols and Andrea Tondre said that it was a campus administrative decision to change the schedule for when teachers are expected to have their grades entered into Gradespeed. They made reference to where the official schedule is located on the Intranet which shows the export time is 4:15 p.m.

b. Dr. Thomas said she had talked with the principal at Wood regarding the copy paper expense issue. The principal said paper expenditure had increased significantly over the years, but she did talk with her CIC Committee to come up with solutions. She said no one at the school would be denied copy paper or encouraged to buy their paper. She said hopefully this would inspire teachers to be a little more creative with lesson plans before resorting to a worksheet.

Agenda Item #7, The New Discipline Policy Dr. Thomas said she would address the new discipline policy with Dr. Mark Scheffler, Associate Superintendent for Campus Support so that he may discuss the policy with the principals. She said teachers should talk with the CHAMPS coach at their school and follow protocol. She said some schools have developed a CHAMPS in Action Committee where teachers can get help.

Agenda Item #8, Traditional 2009-2010 Calendar Update (Dr. Thomas)) Dr. Thomas informed the Council the Proposed 2009-2010 Calendar was approved by the Board of Trustees at the December 8, 2008 Board Meeting. A copy of the approved Calendar was handed out to the Council. The 2009-2010 Traditional Calendar is now posted on the NEISD Website and Intranet.

Agenda Item # 9, Next Meeting Date, (Dr. Thomas) The next regularly scheduled DEIC meeting is February 19th to be held in Room 619 starting at 4:30 p.m.

Agenda Item # 10, Adjournment (Mary Baker) The meeting was adjourned at 6:15 p.m.