



North East Independent School District

8961 TESORO DRIVE – SAN ANTONIO, TEXAS 78217-6225

Associate Superintendent/
Chief Instructional Officer

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MINUTES OF THE MEETING OF THE DISTRICTWIDE EDUCATIONAL IMPROVEMENT COUNCIL

**March 13, 2008
4:30 p.m.
Room 614.00, NEEC**

The meeting was called to order by Mark Wilder, Chairman. Those in attendance were, Mary Baker, Eric Brunson, Betty Daise, Pam Darling, David Dretke, Susan Fox, Marco Garza, Karen Katims, Jackie Lipski, Holly McCollum, Jamie Rich, Ernie Rodriguez, Alicia Thomas, Mark Wilder and Kristen Williams. The following were absent: DeAnna Burton, Barbara Calloway, Michael Contreras, Mary Lou Git, Carol Gray, Kathryn Hancock, Sharon Lancaster, Sharon Neumann, Emily New, Sybel Pici, Richard Ross, Don Royder, and Kelly Williams. Dr. Richard Smith, Executive Director for Human Resources, Lois Osborn, Senior Director for Human Resources, and Karen Stanley, HR Coordinator, and Judith Moening, Executive Director for Special Education joined the Council to address issues pertaining to their field of expertise. The following is a summary of the DEIC discussion.

Agenda Item #1, Welcome (Mark Wilder) Mr. Wilder welcomed everyone and called the meeting to order.

Agenda Item # 2, Could Response to Intervention (RTI) Forms be Simplified? Does the District Know There are Elementary Teachers Who are Having to Take Days Off to Complete School Paperwork? (Kristen Williams) Dr. Judith Moening, Executive Director for Special Education, discussed legal requirements for the RTI process and a flowchart indicating which paperwork was to be completed by teachers was reviewed. She said a current pilot program was being done with 5 campuses using a software package to track RTI activities. This electronic version of RTI paperwork will be available in the fall of 2008 for all elementary schools and will be a significant reduction in paperwork for teachers taking students through the RTI process.

Agenda Item #3, Next Meeting Date (April 10, 2008 – Room 313.04)

Agenda item # 4 Adjournment (Mark Wilder) The DEIC Meeting was adjourned at 5:12 p.m.