



North East Independent School District

8961 TESORO DRIVE, SUITE 402 - SAN ANTONIO, TEXAS 78217
(210) 804-7226 FAX: (210) 804-7158

e-mail: skozer@neisd.net

Partners in Education

Volunteer Program

Mentor Program

Business & Community Partnerships

Dear NEISD Partner in Education,

We are excited that you are interested in volunteering with NEISD! It is the work of individuals like you that has helped make NEISD so successful.

In order to maintain excellence and for the protection of our students, NEISD policy requires that all volunteers go through a background check process before volunteering. Attached you will find a Criminal History Record Check form. **In order to be processed, the form must be filled out completely and clearly.** Because we must submit your information to DPS and obtain results, this process can take up to a few weeks from the time we receive your completed paper form. Please plan with this in mind. To expedite this process, we would prefer that you complete the form online at www.neisd.net/vol/index.html. If you are unable to access this web site you can return the completed form to your Campus Volunteer Coordinator or mail it directly to me at the address below.

Sandra Kozero
Director for Partners in Education
8691 Tesoro Drive, Suite 402
San Antonio, TX 78217

Thank you for giving your time to support and enrich our schools and students. If I can assist you in any way please call me at (210) 804-7226, or email me at skozer@neisd.net.

Sincerely,

Sandra Kozero