

ADMINISTRATIVE COUNCILS, CABINETS
AND COMMITTEES

BM (R)

EXECUTIVE STAFF The Executive Staff shall be composed of the Superintendent, Associate Superintendents, the Community Relations Director, and the Administrative Assistant to the Superintendent. The group shall meet each week to review pertinent business of the District. Each member of the Executive Staff may submit agenda items which relate to areas of responsibility.

All staffing and general salary recommendations shall have Executive Staff approval before action can be taken. All administrative regulations shall be reviewed by Executive Staff before implementation.

SUPERINTENDENT'S CABINET The Superintendent's Cabinet shall be composed of the Executive Staff, all Executive Directors, the Internal Audit Director, and principals representing each cluster. The Cabinet shall meet regularly at times scheduled by the Superintendent. This group shall function as an advisory body to the Superintendent in matters of operation and policy.

COMMITTEES The District shall rely on a large number of standing committees and councils to facilitate and validate the operation of the District. Many of these fulfill requirements for federal and state funding and meet mandates of the legislature and the State Board of Education. An alphabetical list of these shall be maintained and updated annually. [See [BM \(EXHIBIT\)](#)] The list shall include the staff person responsible for overseeing the committee's existence and activities.

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