Office of the
Superintendent

North East Independent School District

8961 TESORO DRIVE – SAN ANTONIO, TEXAS 78217

OPEN RECORDS REQUEST FORM

All fields are required.

Date: _____

Description/Details (Please include enough description and detail about the information requested to accurately identify and locate the items requested).

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Name: _____

Address: _____

Telephone: _____

Fax: _____

Email Address: _____

You may email your request to Chrissie Kolb, ckolb@neisd.net or fax 210/804-7017 or mail to the address above. Please contact Ms. Kolb with any questions at 210-804-7006.