

Dear Prospective Rattlers:

Welcome to Ronald Reagan High School. We look forward to you being part of the Ronald Reagan High School family and community. We are proud of our school and we feel we are successful through the combined efforts of our students, parents, faculty and staff.

**To begin the registration process, please do the following:**

**STEP 1:** Find the registration packet on-line, complete and return to the Counseling Office

**STEP 2:** The completed packet should include the following:

- Current proof of residence
  1. **House:** (water or electric bill only) showing your name and address **or** signed settlement papers (a utility bill must be furnished within 30 days)
  2. **Apartment:** Current lease contract with student's name included
- Current immunizations
- Social Security Card
- Birth Certificate
- Photo I.D. of parent enrolling student
- Withdrawal paper/current report card/transcript
- Central Office clearance papers are necessary for the following:
  1. Students entering from a foreign country or exchange student
  2. Students living with someone other than natural or adoptive parents without guardianship papers
  3. Temporary residency at a hotel/motel that is not within the Reagan attendance area
  4. Plans to move into the attendance area with a signed contract

**STEP 3:** An appointment will be set with the counselor upon approval of the registration packet. **No appointment will be made until all information is completed.**

- Appointments are for 30 minutes
- Special Education services require notification upon setting the appointment

We are very happy that you have chosen Reagan High School to be your new "home". It is a beautiful school with wonderful faculty members, supportive parents and great students. We are glad you will be with us.

The Reagan Counseling Office

