

S U S A N

C O M B S

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13186 • AUSTIN, TX 78711-3186



June 04, 2008

DAVID BOHANNON, PRO/ECOMM DIR  
NORTH EAST ISD  
8961 TESORO, SUITE 310  
SAN ANTONIO TX 78217

Re: Cooperative Purchasing Program  
Membership Renewal

Account Number: S0154

Dear Mr. Bohannon:

We are pleased that you have renewed your partnership in the Texas Comptroller of Public Accounts (CPA) Cooperative Purchasing Program (Co-Op). Your renewal payment has been received, extending your membership through June 11, 2009.

For your convenience, all state term contracts are accessible via the CPA Internet website ([www.window.state.tx.us](http://www.window.state.tx.us)). The website is updated weekly, giving you the most current data. We hope you will be able to utilize this valuable tool to simplify your procurement practices and increase productivity. In addition, the CPA Co-Op manual is available on line at <http://www.cpa.state.tx.us/procurement/prog/coop> under Publications and CPA Co-Op manual.

The CPA Co-Op Team wishes to ensure that your membership meets all expectations. For further assistance, contact us by phone at 512/463-3368 or email us at [coop@cpa.state.tx.us](mailto:coop@cpa.state.tx.us).

Sincerely,

  
State of Texas CO-OP Representative

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\*\*\*\*\* FIRST NOTICE \*\*\*\*\*  
State of Texas CO-OP Annual Membership Participation Fee

DAVID BOHANNON, PRO/ECOMM DIR  
NORTH EAST ISD  
8961 TESORO, SUITE 310  
SAN ANTONIO, TX 78217

Account Number: S0154  
Authorized Signers: DAVID BOHANNON, PRO/ECOMM DIR  
SEE LIST

E-mail address: \_\_\_\_\_

Go to <http://www.window.state.tx.us/procurement/prog/coop/coopform>  
and complete the Name Change Form if your Agents of Record have changed.

DUE DATE: June 11, 2008

X CPA CO-OP Annual Membership Participation Fee ... \$100.00

AMOUNT ENCLOSED: \$ \_\_\_\_\_

Unless payment is received, no requisitions will be processed  
after June 11, 2008.

\*\*\*\*\*  
\* RETURN THIS INVOICE WITH PAYMENT \*  
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TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13186 • AUSTIN, TX 78711-3186



April 8, 2008

DAVID BOHANNON, PRO/ECOMM DIR  
NORTH EAST ISD  
8961 TESORO, SUITE 310  
SAN ANTONIO, TX 78217

Account Number: S0154

RE: State of Texas CO-OP Purchasing Program  
Annual Membership Renewal

Dear Mr. Bohannon:

It is time to renew your entity's membership in the Texas Comptroller of Public Accounts Cooperative Purchasing Program (CPA CO-OP). The \$100 annual participation fee is due by 06/11/08. An invoice has been enclosed for your convenience.

The CPA CO-OP team is currently in the process of auditing all accounts for resolutions and other legally required participation documentation. You may receive a call from your CPA CO-OP Account Representative requesting these documents. Please respond to their requests promptly. Your account will not be renewed until all documentation is current.

CPA CO-OP members authorized to participate in the state travel management program must continue membership in the CPA CO-OP in order to maintain uninterrupted use of these contracts. Eligible entities include Municipalities, Counties, School Districts and Public Junior and Community Colleges as authorized by the Texas Government Code, Title 10, sections 2171.001-2171.055. State Travel Management contract access will be terminated if the membership fee and all required documents are not received by 06/11/08.

If you have any questions, please feel free to call CPA CO-OP at 512/463-3368.

Thank you for your continued participation and support.

CPA Co-Op Team