

INTERLOCAL AGREEMENT
Risk Management and Employee Benefit Services
Contract

Contracting Parties

<u>North East ISD</u> Public Entity	<u>Bexar</u> County	- <u>015910</u> - District Number
<u>Region 4 Education Service Center</u>	<u>Harris</u> County	- <u>950</u> - District Number

This agreement is effective February 13, 2007 and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon sixty (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such termination and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region 4 Education Service Center will provide risk management and employee benefit services as selected by the district in areas of employee benefits and/or property and casualty. Authority for such services is granted under sections 271.081 to 271.083 of the Texas Local Government Code and article 6016 V.T.C.S. The purpose of this cooperative is to increase the effectiveness and efficiency of local governments. The goal of the cooperative is to provide risk management coverage that is effective and cost efficient.

Role of Region 4 Education Service Center:

1. Provide staff time necessary for efficient operation of the program.
2. Assist the District with any facet of risk management and employee benefit services the District may request.
3. Provide marketing and evaluation services that satisfy the competitive bidding requirements of SB 1, sections 271.081 – 271.083 of the Texas Local Government Code, and article 6016 V.T.C.S.
4. Create requests for proposal, advertise bids, spreadsheet responses, negotiate rates and coverage, make recommendations, and prepare Board package for consideration as requested by the District.
5. Act as an ongoing liaison with the insurance marketplace and vendor community for coverage and services. Utilize group-buying concepts to gain cost efficiency.

- 6. Provide support with compliance issues, plan document wording, contracts negotiation, rate forecasting, benefit committee liaison, employee communication, and newsletters.
- 7. Respond to unique risk management issues by providing guidance gained through experience with other districts.

Role of the Member Public Entity:

- 1. Commit to participate in the program by an authorized signature in the appropriate space below.
- 2. Designate a contact person for the cooperative.
- 3. Agree with Region 4 ESC on a scope of service letter (contract) that will describe the services requested and fees for those services.

Authorization:

North East ISD and Region 4 Education Service Center's authorized representatives enter into the above-described agreement.

North East ISD

Region 4 Education Service Center

By 
 Authorized Signature Beth Plummer

By _____
 Authorized Signature

Board President
 Title

 Title

February 12, 2007
 Date

 Date

David C. Bohannon
 Director of Procurement & eCommerce

 Contact Person

 Contact Person

NOTE: Please return this signed agreement to Andy Pechacek, Chief Officer-Financial Services, Region 4 Education Service Center, 7145 W. Tidwell, Houston, Texas 77092-2096.