

# Letter for Parents about Student Use of NEISD Electronic Communications System

Dear Parents:

The North East Independent School District has established a District-wide electronic communications system to facilitate the educational process and administrative services. This system also allows access to the Internet. The Internet is a global network that contains databases, reference materials, and resources. This global resource can extend students' educational experiences far beyond those currently available through other means.

Along with the use of this resource come certain responsibilities. Though all training in the use of the District's telecommunications network will emphasize the ethical use of this resource, it is possible that your child may come across some material you might find objectionable. While the District will take reasonable steps to preclude access to such material through electronic filtering and classroom management, it is not possible for the District to guarantee that it can completely prevent such access.

Please take a few minutes to speak with your child regarding the Student Acceptable Use Policy below. Although District teachers and administrators will continue to emphasize proper behavior, your help in stressing the importance of the guidelines will go a long way toward ensuring compliance. I ask that you read Student Acceptable Use Policy below and sign the permission form to indicate your preferences for your child's interaction with the NEISD electronic communications system.

Sincerely,



Richard A. Middleton

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## **Student Acceptable Use Policy (AUP) for the Electronic Communications System**

**You are being given access to the District's electronic communications system. It will be your responsibility to follow the rules for appropriate use.**

### **Safety of Self and Others:**

- System users will report to their teachers or other school personnel or any other appropriate personnel any message received that is inappropriate or makes them feel uncomfortable.
- System users will not reveal personal information about themselves or others.
- Student users will not agree to meet with someone they met online without parent knowledge or participation.
- System users will not use the system to threaten others.
- System users will use appropriate language for the educational environment and for the educational activity in which they are currently involved (no swearing, vulgarity, ethnic or racial slurs, or any other inflammatory or threatening language).
- System users will not transmit (send or receive) obscene pictures or messages.

### **Access and Uses:**

- System users will not send messages under a false identity.
- System users will not access e-mail, files and/or documents of other users without permission.
- System users will not use the Internet for financial gain or for political or commercial activity.
- System users will not use the system for purchasing products or services.

### **Copyright Laws:**

- System users will be aware of copyright laws and will follow them.

### **Illegal Activities:**

- System users will not use the system for illegal purposes or any other activity prohibited by District policy.

### **System Security:**

- System users will not attempt to harm equipment, materials, or data.
- System users will not knowingly infect a computer or network with a virus.
- System users will not knowingly disrupt the network.
- System users will not provide passwords to other users.
- System users will always report any known violations of the NEISD Acceptable Use Guidelines to a teacher or administrator.

### **Respect for System Limitations:**

- System users will not download large files unless absolutely necessary.

## NEISD Electronic Communications System Student Acceptable Use Policy (AUP) Permission Form

I have read the attached NEISD Student Acceptable Use Policy for the Electronic Communications System.

**PARENT:**

I hereby release the NEISD, its personnel, and any institutions with which it is affiliated from any and all claims and damages of any nature from my child's use of or inability to use the District system. I will instruct my child regarding the restrictions against accessing materials that violate the district Student Acceptable Use Policy. I will emphasize to my child the importance of following the rules for personal safety.

I give permission for my child to access the Internet.	YES___ NO___
I give permission for my child's work to be displayed by NEISD on the Internet.	YES___ NO___
I give permission for photographs of my child to be displayed by NEISD on the Internet.	YES___ NO___
I give permission for my child's first name to be displayed by NEISD on the Internet.	YES___ NO___
I give permission for my child's first <u>and</u> last name to be displayed by NEISD on the Internet.	YES___ NO___

(If one or more of the above items have been marked "no", the District will take appropriate steps to comply with your wishes. For more information, contact your school for a copy of Regulation CQ, "Electronic Communication and Data Management.")

**STUDENT:**

I have reviewed the District's Student Acceptable Use Policy for the Electronic Communications System. I also understand that should I violate District policy, my access to District computers may be revoked and/or school disciplinary action may be taken. I understand that this agreement will be considered valid for future years until such time as I notify the school in writing that this agreement is revoked.

Student Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent(Guardian) Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_