

3rd Grade Technology Applications Terminology

Audio	Sound files with extensions such as .wav, .mp3, and .midi
Cell	The intersection of a row and a column on a spreadsheet in which data can be entered. Cells are named by their column letter and row number-- B4.
Chart	A visual representation of data selected on a spreadsheet; may be a line, bar, or pie chart; created by the "Chart Wizard" in Microsoft Excel.
Column	Cells that flow across a spreadsheet vertically. Columns are labeled across the top of the spreadsheet alphabetically (A, B, C ... AB, AC, AD ...).
Data	A general term for pieces of information that a computer processes.
Digital Camera	A hardware peripheral that allows users to take digital pictures and then transfer those images into the computer where they can be edited for use in documents or presentations.
Drop	The physical location in which a computer is connected to the network via a patch cable. The drop resembles a telephone wall jack.
E-mail	(Electronic mail): Electronic messages, usually text, sent from one person to another. E-mail can also be sent automatically to a large number of addresses (Mailing List).
Hard drive	The large storage area on your computer in which documents, files, programs, and data are stored. The hard drive is usually assigned the drive letter of C.
Multimedia	Any combinations of video, sound, text, animation, and graphic images in a computer-based environment.
Patch cable	The cable that connects the computer to the network when it is plugged into the drop. These cables are usually blue, yellow, or gray and resemble a telephone cord. May be referred to as Ethernet cable.
Peripheral	Any external device that plugs into your computer, such as a printer, scanner, or digital camera.
Reboot	To restart a computer; usually by pressing CTRL-ALT-DEL
Row	Cells that flow across a spreadsheet horizontally. Rows are labeled down the left side of the spreadsheet with numbers.

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Scanner	A peripheral device that converts text or pictures into data. The digitized images can then be edited.
Spreadsheet	A type of software application, such as Microsoft Excel, that allows the user to enter numbers and text into a table with rows and columns. Numbers can be easily calculated through formulas.
Video	Movies with file extensions such as .wmv, .mpeg, .mov, or .avi.