

# 1st Grade Technology Applications Terminology

CPU	(Central processing unit): The main component, or brains of a computer. It is the chip that performs all of the information processing.
Click-n-drag	A four-step mouse process that moves an object across the screen and "drops" it into a new location. The mouse is placed over the item to be moved and then the left mouse button is pressed and held. The mouse, with the button held, is then moved over or onto the area into which the item is to be placed. Finally, the mouse button is released and the item is moved to a new location. This works with files, icons, highlighted text, etc.
Disk drive	The device that reads from and writes to a floppy disk or hard disk.
File	A collection of data or information that has a name.
Folder	An area for storing files to keep them organized. Folders can be placed within other folders to assist with further organization.
Icon	A small image on the desktop that represents a program, file, or document.
Internet	A publicly available system of interconnected computer networks that transmit data providing access to millions of resources worldwide. It carries various information and services, such as electronic mail, online chat, and real-time news.
Launch	The process of opening a file usually by double-clicking on a program icon.
Program	A software program that allows you to do different things on the computer. Microsoft Word, KidPix, and Inspiration are examples of programs.
Save As	Stores a file on a disk, hard drive, or network server, and allows the user to name the file.
Shortcut	An icon that points to a program on the computer. When launched, a shortcut instructs the computer to open the software program with which the shortcut is associated. The shortcut is not the actual program.
Taskbar	The bar on the Windows desktop that lists all currently running programs and open folders. This bar is usually located at the bottom of the screen and is the location where the Start menu is housed.
Web page	A file and associated files that appear in a web browser at one time.