

BY-LAWS
Of the
Joe P. Wood Chapter
Of the
NATIONAL JUNIOR HONOR SOCIETY
Of
EISENHOWER MIDDLE SCHOOL
San Antonio, Texas
2011-2012

ARTICLE I – Name and Purpose

Section 1. The name of this chapter shall be the Joe P. Wood Chapter of the National Junior Honor Society of Eisenhower Middle School.

Section 2. The purpose of this chapter shall be to create an enthusiasm for superior scholarship; to encourage citizenship; to stimulate a desire to render service; and to instill exemplary qualities of character.

ARTICLE II – Membership

Section 1. Membership in National Junior Honor Society is a privilege, not a right.

Section 2. Membership in this chapter shall be based upon scholarship, character, leadership, citizenship, and service.

Section 3. The selection of members to this chapter shall be by a faculty council.

Section 4. Selection of new members will take place once each year during the second semester of each school year. At the beginning of the second semester the district will provide the NJHS advisors with a listing of candidate grades. Grade averages from the current school year, along with the semester average(s) from the 6th and 7th grade (if currently in the 8th grade), will be the grading periods used as the basis for determining election to the chapter.

Section 5. To meet minimum standards for membership a student:

- A. Must be in the seventh or eighth grade.
- B. Must be enrolled in the district's schools on the first day of the second nine weeks of current school year.
- C. Must have a cumulative scholastic average of 90% based on the weighted system for middle school grades, as indicated from the district list.

ARTICLE II – Membership (continued)

- D. Must not have committed a flagrant or serious violation of school rules, school district policies, or civil laws such that ISS, SRC or home-based suspension is assigned during current school year.
- E. Must have no “U’s” in citizenship during the first semester of the current school year.
- F. Must have no more than 2 “N’s” in citizenship during the first semester of the current school year.

Section 6. Students who meet the above criteria and return the student information sheet by the strict deadline will be considered for membership. The faculty will then evaluate each candidate on the following:

- citizenship
- service
- leadership
- character

All qualifications will be given equal weight in the faculty evaluation process of the candidate. The Faculty Council will then determine the final selection for invitation to join NJHS.

Students who did not meet the above criteria, but who feel their application for membership should be re-evaluated, may appeal to the Faculty Council in writing within 10 days.

Section 7. Dates will be listed for when the invitation packet is due to the advisors. Late or incomplete packets will not be accepted. Only complete invitation packets turned in directly to the advisors will be accepted. Completed and accepted packets will then be stamped with the date received. Students must attend all rehearsals for the induction ceremony to be able to participate in the ceremony.

All members shall be inducted into the Society with impressive and appropriate ceremonies to be held during the second semester of the school year

Section 8. A member of the National Junior Honor Society who transfers to this school will be automatically accepted for membership in this chapter, upon presentation of a letter signed by his/her former principal certifying membership. In order to retain membership, a transfer member must then maintain their membership requirements for this chapter.

ARTICLE II – Membership (continued)

Section 9. A member of the National Junior Honor Society who transfers from this school will be given a letter indicating the status of his/her membership, signed by the principal.

Section 10. A member will be warned in writing and promptly placed on probation (as outlined in Article II, Section 10) if at the end of any nine weeks' grading period he/she:

- A. Falls below the standard grade average of 90% based on the weighted system; or
- B. Has not demonstrated qualities of character, citizenship, leadership, and service. (i.e. committed a flagrant or serious violation of school rules, school district policies, or civil laws such that ISS, SRC or home-based suspension is assigned; has earned one unexcused absence from a general meeting per semester)
- C. Received a "U" in citizenship in the previous nine weeks; or
- D. Accumulated two "N's" in citizenship in the previous nine weeks.

In the event a member falls below the standards for both grades and conduct in the same nine weeks, he/she will serve the two probations concurrently during the next nine weeks grading period; and if the member reaches the criteria for another probation, he/she will be dismissed.

When a member is placed on probation or dismissed, he/she shall be notified in writing.

The member may appeal in writing within 10 school days to the National Junior Honor Society Faculty Council to be considered for reinstatement.

Section 11. The probationary period shall be the nine weeks' grading period immediately following the grading period in which a member failed to meet the requirements stated in Section 10. During this time, the member is to have inactive standing. Thus, he/she may not attend social activities of the chapter, vote in chapter elections, serve on committees, function in an officer capacity, or wear the Society emblem.

Section 12. If, during the nine weeks probationary period, the member fails to meet the above standards, the Faculty Council shall pass upon his/her case. When a member is dismissed, he/she shall be notified in writing and his/her emblem and membership card returned to his/her advisor or principal.

ARTICLE II – Membership (continued)

Notice of his/her dismissal is then indicated on the annual report submitted to the national secretary at the end of the school year. Once a member has been dismissed, he/she is not again eligible for membership in the National Junior Honor Society. A majority vote of the Faculty Council shall be necessary for a member's dismissal.

- Section 13. A member will be dismissed from the Society if he/she:
- A. Falls below the standard grade average of 90% based on the weighted system two concurrent nine week grading periods; or
 - B. Has not demonstrated qualities of character, citizenship, leadership, and service. (i.e. committed a flagrant or serious violation of school rules, school district policies, or civil laws such that ISS, SRC or home-based suspension is assigned, has earned one unexcused absence from general meeting per semester, not earning required service hours, etc.); or
 - C. Accumulated a total of three "N's" in citizenship in the current semester; or
 - D. Accumulated two "U's" in citizenship in the current school year; or
 - E. Reached the criteria for a third probation.

Section 14. All members shall earn a minimum of 10 service hours per semester to remain a member of the National Junior Honor Society. Of these ten service hours, a minimum of four service hours per semester must be school related. Not more than three service hours may be earned per activity. Service hours may be earned through planning and attending programs (excluding general meetings and committee meetings), and helping with various activities on campus and in the community. Students may begin earning service points the week prior to the start of school.

If a member fails to meet this requirement, he/she will be warned in writing and placed on probation for the next nine weeks' grading period. If at the end of the probationary period he/she has not earned at least ten service hours, the student will be dismissed from the Society.

When a member is placed on probation or dismissed, he/she shall be notified in writing.

The member may appeal in writing within 10 school days to the National Junior Honor Society Faculty Council to be considered for reinstatement.

ARTICLE II – Membership (continued)

Section 15. All members shall serve on at least one committee each semester. Possible committees include social, fund-raising, tutoring, publicity, teacher appreciation and service committees.

If a member fails to meet this requirement, he/she will be warned in writing and placed on probation for the next nine weeks' grading period. If, at the end of the probationary period the student has not served on a least one committee, the student will be dismissed from the Society.

When a member is placed on probation or dismissed, he/she shall be notified in writing.

The member may appeal in writing within 10 school days to the National Junior Honor Society Faculty Council to be considered for reinstatement.

Section 16. All members and parents shall sign an Article II.

ARTILCLE III – Faculty Supervision

Section 1. The principal shall appoint a teacher(s) who will serve as the chapter advisor(s).

Section 2. A faculty council of five faculty members appointed by the principal will meet for election and/or dismissal of members. The chapter advisor(s) may serve as non-voting member(s) of the Faculty Council. The principal will not be a member of the Faculty Council and will not be present when the Faculty Council meets

Section 3. The activities of the chapter shall be subject to the approval of the principal.

ARTICLE IV – Officers

Section 1. The major officers of this chapter shall be president, vice-president, secretary, and treasurer, and shall be elected each year. The minor officers shall be historian, chaplain, sergeant-at-arms, and reporter, and shall be elected as needed.

Section 2. Officers shall be elected at a regular meeting of the National Junior Honor Society and shall not be eligible to succeed themselves. Only the newly elected seventh graders will be eligible to run for office and will be allowed to vote in the officer elections.

ARTICLE IV – Officers (Continued)

Section 3. A majority of votes cast shall be necessary to elect any officer in this chapter. Officers shall attend Officer meetings and General membership meetings. Failure to do so may result in the removal of the officer from the elected position

Section 4. It shall be the duty of the president to preside at the meetings.

Section 5. The vice-president shall preside in the absence of the president. In case of the permanent absence of the president, the vice-president will assume the presidency. An election will then be held for the position of vice-president.

Section 6. The secretary shall keep the minutes of all meetings. He/she shall, with the approval of the principal or advisor, certify to those elected to membership during the school year on the annual report submitted each spring to the national secretary.

Section 7. The treasurer shall, with approval of the advisor or principal, receive and disburse all funds of the chapter, and keep accurate account of receipts and disbursements in keeping with the policy of the school on handling funds of school organizations.

Section 8. The historian shall maintain the chapter scrapbook and the NJHS bulletin board.

Section 9. The chaplain shall provide invocations for chapter meetings and functions.

Section 10. The sergeant-at-arms shall maintain order during the meetings.

Section 11. The reporter shall see that the school newspaper receives information about chapter meetings, activities, and members.

Section 12. In the permanent absence of any officer except president, an election may be held to fill the vacancy.

Section 13. Officer meetings shall be held typically on the day preceding the general meeting. All officers must attend.

Section 14. Officers shall be given a written letter of warning for non-attendance at officer meetings, general membership meetings or non-performance of stated officer duties. The officer will be informed that failure to

ARTICLE IV – Officers (continued)

attend required meetings or non-performance of stated officer duties may result in the removal of the officer from the elected position.

If an officer fails to meet the stated requirements, the officer will be notified in writing his/her position is vacant.

The officer may appeal in writing within 10 school days to the National Junior Honor Society Faculty Council to be considered for reinstatement.

ARTICLE V – Executive Committee

Section 1. The executive committee shall consist of the principal and/or the faculty advisor(s) and the officers of the chapter.

Section 2. The executive committee shall have general charge of the meetings and business.

Section 3. The president of the chapter shall act as chairman of the executive committee.

ARTICLE VI – Meetings

Section 1. There shall be regular meetings of the chapter during the school year typically once each month.

Section 2. The president may call special meetings, approved by the executive committee.

Section 3. All meetings shall be open meetings and shall be held under the supervision of the principal or the faculty advisor(s).

Section 4. Attendance at National Junior Honor Society meetings is mandatory and attendance will be recorded.

ARTICLE VII – Dues

Section 1. Annual dues will be \$10. Nonpayment of these dues will prevent the member from participating in various social activities. This amount will be subject to the approval of the executive committee of the chapter.

ARTICLE VII – Dues (continued)

Section 2. Induction fees for new members will be payable before induction. Monies collected from new members shall go toward the purchase of the National Junior Honor Society pin, card, and certificate. These fees are not to be confused with the \$10 annual. Induction fees and annual dues may be paid together in one lump sum of \$20.

ARTICLE VIII – Emblem

Section 1. Each member of this chapter shall be entitled to wear the official emblem or insignia of the National Junior Honor Society.

Section 2. Any member who withdraws or who is dismissed from the chapter shall return the emblem to the principal or advisors.

Section 3. Each member agrees that, whether the emblem comes to him/her as a gift, a personal purchase, an award, or from whatever source, the title to the emblem rests with the chapter of which he is a member. The council can, therefore, by majority vote, request that any member return the emblem. In the case where the emblem can be shown to have been a personal purchase of the member, the council shall reimburse the member the original cost of the emblem upon its surrender. Furthermore, each member agrees that his acceptance of the emblem shall be considered affirmation of this stipulation in regard to the title of the emblem.

ARTICLE IX – Amendments

Section 1. This set of By-Laws may be amended by a two-thirds vote of the chapter, provided the executive committee and the faculty council has approved the proposed amendment. The amendment must then be submitted to the National Council for its approval.