

ENROLLMENT AUTHORIZATION SLIP

(MUST BE FILLED OUT & SIGNED BY COUNSELOR THEN PRESENTED DURING REGISTRATION)

NAME: _____ DOB: ____/____/____ STUDENT ID# _____
 (Last Name, First Name) (MO) (DAY) (YR) (YR) CURRENT GRADE: _____

COURSE NAME _____

FIRST SEMESTER **SECOND SEMESTER** **SINGLE SEMESTER**

The above named student has permission to enroll in the North East ISD Evening High School. He / She is approved for enrollment in the course indicated above and meets all prerequisites. As an authorized representative of the student's regular high school, I will accept credit through successful completion of the authorized course.

Name of School *presently* attending _____

Administrator / Counselor Signature

PLEASE NOTE: If both semesters of the course are checked, student must take first semester prior to second semester.

E.H.S. SESSIONS SCHEDULE 2011-2012

<u>SESSIONS</u>	<u>BEGINS</u>	<u>ENDS</u>	<u>REGISTRATION</u>	<u>CLASS NIGHTS</u>	<u>HOLIDAYS</u>
1ST SESSION	9/6/2011	10/27/2011	9/1/2011	TUESDAY & THURSDAY	NONE
2ND SESSION	12/13/2011	2/16/2012	12/6/2011	TUESDAY & THURSDAY	12/21 to 1/02/12
3RD SESSION	3/06/2012	5/03/2012	2/28/12 & 2/29/12	TUESDAY & THURSDAY	3/12 to 3/16/2012
4TH SESSION	6/11/2012	7/13/2012	6/8/2012	MONDAY, TUESDAY, WEDNESDAY & THURSDAY	7/04/12

WHERE TO REGISTER:

Registration will be held from 5:00 pm to 7:00 pm on the dates indicated above. Registration will be conducted on the Perrin Central Complex at 3736 Perrin Central, Building 4. (using the Automotive Technology Academy) For further information, please call (210)



2011-2012 Evening High School

**David W. Bailey, Principal
 3736 Perrin Central
 Building #4
 San Antonio, Texas
 78217
 (210) 407-0743**

Fax (210) 637-4992

The North East Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, age or disability.

ENROLLMENT ELIGIBILITY

The NEISD Evening High School (EHS) provides an alternative setting for non-expelled students who wish to:

- Make up credit to graduate with their class
- Earn additional credit to graduate early or to free time in their day schedule for enrichment courses or special activities

EHS has been in continuous operation since 1987. It is a quality program with high academic and behavioral standards within a very supportive context.

A variety of strategies are used in a tri-level classroom format. The smaller size of our classes permits instruction to be more individualized, self-paced and tutorial than in most public day school programs. Many students who have experienced difficulty with a subject in traditional settings find our instructional arrangements helpful. Evening High School is not a direct teach setting; therefore, taking courses for advancement is not recommended. EHS is fully accredited.

State law prohibits public schools for awarding credit to students who do not maintain the minimum attendance requirements. An EHS student who has excessive absences shall be withdrawn from the course and will not receive credit. Students who are withdrawn for non-attendance are not eligible for tuition refund.

ATTENDANCE / BEHAVIOR

Students who engage in serious and/or chronic misbehavior may also be withdrawn from EHS without tuition refunded.

Students **will be** withdrawn for non attendance after the third (excused /unexcused) absence. Students who are withdrawn for non attendance issues are not subject to a refund. Missing **more** than 30 minutes of class during any period of time constitutes an absence.

Note: 3 tardies = 1 absence.

Evening High School students will comply with all rules in the NEISD student / parent handbook.

TUITION & FEES

IN DISTRICT NEISD STUDENTS

\$ 170 tuition fee per semester for students attending a NEISD high school *or* if they reside within the NEISD boundaries

All students who have completed the first semester course work by mid point of the session and has an 85 or higher average and good attendance may register for the second semester of the **same** course (pairing Gov. with Eco) with the EHS teacher recommendation. The cost for the second semester of the same session will be \$85 and payable on that same night.

\$ 85 reduced tuition fee per session **IF** one of the following applies:

1. NEISD student must have been enrolled in the NEISD free/reduced lunch program
2. NEISD students currently enrolled in grades 9-12 who are behind a grade level may take any of our courses and receive the tuition discount.

OUT OF DISTRICT STUDENTS

\$ 270 tuition fee per session

All students who have completed the first semester course work by mid point of the session and has an 85 or higher average and good attendance may register for the second semester of the same course (pairing Gov. with Eco) with the EHS teachers recommendation. The cost for the second semester of the same session will be \$135 and payable on that same night.

REGISTRATION

\$ 10 LATE registration fee—will apply to those that **DO NOT** register on the designated “registration” night.

Registration dates and times for each session are listed in the schedule provided in this pamphlet.

The “Enrollment Authorization” provided on one panel of this pamphlet **must** be fully completed and signed prior to registration. Your counselor at your home campus is required to fill out and sign this portion. Students will not be eligible to register without a counselors signature or letter from an authorized administrator.

Because hiring of staff and other EHS expenses are incurred on the basis of registration night enrollment, tuition **will not** be refunded if the student subsequently withdraws or is withdrawn from the course.

If insufficient enrollment requires the cancellation of a course offering, tuition will be refunded.

POLICIES & COURSES

DISTRICT PAYMENT POLICIES

Payment for tuition and fees may be made by CASH, CHECK or MONEY ORDER and **MUST BE PAID IN FULL AT THE TIME OF REGISTRATION**. Checks and money orders should be made out to NEISD/EHS and for the exact amount of tuition and fees. All tuition payments will be deposited promptly by the district. Post dated checks **will not** be accepted.

Our school district has established the following policy for accepting checks and collecting bad checks: For a check to be an acceptable form of payment it must include your current, full and accurate name, address, and telephone number. In the event your check is returned for non-payment, the face value may be recovered electronically along with a state allowed recovery fee by our Check Collection Service—Paytek Solutions. Also, course credit will be held back until Paytek Solutions recovers all the fees. .

COURSES PER SESSION

English I, II, III, IV	A & B
Math Models w/Applications	A & B
Algebra I	A & B
Algebra II	A & B
Geometry	A & B
United States History	A & B
World History	A & B
World Geography	A & B
United States Government	S
Economics	S

A = first semester course
B = second semester course
S = single semester course

The courses may be combined within one classroom depending on the enrollment

Classes are held from 5:15 to 9:15 pm for each session.

All classes are held two evenings per week which are Tuesday & Thursday. The only exception is with Session 4 (summer) which is held Monday **through** Thursday evenings.