

**North East Community Education
DRIVER EDUCATION APPLICATION**

*****Reminder: Class size is limited by state law; registration is on a first come basis*****

Attending School _____ Grade _____

Preferred Class Location _____ Date/Time of preferred class _____

ALL INFORMATION IS REQUIRED TO REGISTER A STUDENT.

Full Legal Name of Student _____
(as it appears on birth certificate)

Address _____ Date of Birth ____/____/____

City _____ Zip Code _____ Parent Name _____

Home Phone _____ Alternate Phone Number _____

Parent email address _____

Does participant have a disability which requires accommodation under ADA/504? Yes / No

Please describe _____

_____ Complete classroom/in car training – 32 hours class/18 hours in car \$350

_____ Classroom Instruction only – 16 two-hour sessions; 32 total hours: \$240

_____ In Car Training only – 9 two-hour sessions; 18 total hours: \$140

(NEISD does not charge any extra fuel fees at this time)

PARENT/GUARDIAN SIGNATURE _____

Student Acknowledgement: I have been furnished a copy of the school tuition schedule; cancellation and refund policy; and school regulations pertaining to the grading policy, progress and rules of operation and conduct.

STUDENT SIGNATURE _____

If applicant participates in extracurricular activities (including athletics, band, choir, drama, orchestra, JROTC) please confirm with the activity supervisor that there are no schedule conflicts **BEFORE submitting application.

Mail or deliver to: Community Education 8750 Tesoro Dr. San Antonio, Texas 78217 or Fax to 210-657-8612

PAYMENT METHOD: (Make check or money order payable to NEISD)

Cash _____ Check # _____ Money Order # _____ Visa _____ MasterCard _____ Discover _____

Credit Card Account # _____ Exp Date ____/____ CVV # _____

Name on Credit Card (print) _____

Signature if paying with Credit Card _____

Please confirm receipt with phone call if faxing and/or mailing. (210) 407-0170

My initials below signify that I agree with the NEISD policy that no students will receive individual (one-on-one) instruction. I understand that this will result in a possibility of extra behind-the-wheel instruction with no extra charge.

I also understand that the five month deadline still applies.

Parent's initials _____

NEISD Driver Education Application page 2

Refund Policy: We are happy to refund tuition, less a \$5 processing fee, when you cancel your class two full working days prior to the first class meeting. If request for refund is made less than two working days prior to the first class, one-half refund will be made. We are unable to refund any tuition money after the first day of class. Request for refund must be made by calling (210)407-0140.

Contract Length: Students have five (5) months (from first day of class) to complete the NEISD Driver Education Course. If the course is not completed within this time frame a re-enrollment fee of \$95 will be required to retake the driving portion.

Attendance: State law requires that students attend all 32 hours of the classroom portion. **Missed time** must be made up and completed during another session (locations are not guaranteed for makeup dates).

A student automatically fails after 10 missed hours and will be required to retake the entire classroom portion. If the student fails the classroom portion, their permit certificate will be voided through DPS. Students must submit a new registration received to start a new class. The student must attend and complete assignments for the first four (4) days of classroom (the first module-8 hours) to receive a Learner's Permit.

Grading /Progress: Appropriate standards shall be implemented to ascertain the progress of the students. Progress standards shall meet the requirement of the current rules adopted by the commissioner of education. Mastery is a prerequisite to awarding a grade of 70 or above. Evidence of mastery shall be determined by one or more of the following methods: 1) unit tests; 2) written assignments; 3) skills performance checklist; and 4) comprehensive examinations of knowledge and skills. The progress evaluation record shall be of the type and nature to reflect whether the student is making satisfactory progress to the point of being able to complete all subject matter within the allotted time provided in this contract.

Rules of Operation and Conduct: A student or prospective student may be dismissed or barred from the class for tardiness, drunkenness or consumption of alcohol on the premises; rude, vulgar or disruptive behavior in the classroom; smoking or use of tobacco products; any violation of the NEISD student code of conduct; or being generally inattentive (sleeping, reading, using phones or other electronic devices) during class. Students terminated for violating rules of conduct may be readmitted at the discretion of the school director.

In Car Training: The NEISD Driver Education Program uses an on-line website to allow students to schedule their own in-car training. The site and information is given to the students when they receive the certificate to obtain the learner's permit. Any no-show and/or late cancellation by the student will result in a \$25 fee. Sessions are in two (2) hour increments. NEISD does not allow any one-on-one in-car training. If you are the only student that signs up for a session, we will cancel and there will be no charge. In addition, all students must complete twenty (20) hours of parent driving to obtain a Completion Certificate.

Notice to Parents and Guardians from the Texas Education Agency

The Texas Education Agency licenses this driver education school and its instructors. As a parent or guardian of a teenager, you are entitled to know the minimum requirements of a teen driver education course.

- There are thirty-two (32) hours of classroom instruction. The classroom instruction phase shall be completed within the timelines stated in this contract and all 32 hours must be attended and successfully completed or made up. Only two (2) hours of scheduled classroom instruction are permitted per day.
- Your teen must attend and complete the first module (8 hours of NEISD instruction) of class instruction before a learner's permit will be issued by DPS.
- Seven (7) clock hours minimum of in-car driving instruction and an additional seven (7) hours minimum of in-car observation are required.
- There is a maximum of five (5) hours of driver training per day. These activities include scheduled classroom, make-up classroom, behind-the-wheel driving and simulator training (NEISD does not offer simulator training).
- If your teen transfers to another school or driver training program, timelines may change and credits for the classroom and/or in-car may not be transferable to the new driver training school.
- In-car driving and observation must be completed within the timelines stated in this contract. (Note: During peak enrollment periods, in-car instruction times could be subject to availability.)
- If you have reason to believe that these minimum requirements are not being met, please call the Texas Education Agency, Driver Training Department at (512) 505-0500.