



ONE WORLD challenge

2010 – 2011

Litter: From the City to the Sea

Requirements Checklist

The requirements checklist is for your use in preparing your One World Challenge entries for advancement.

LOCAL PTAs

- PTAs must be in good standing - Solutions advanced by a PTA that is not in good standing will **NOT** be judged
 - Local PTA dues must be submitted to State by October 15th to be in good standing – this does not include Council dues
 - Contact the Membership Department at 1-800-TALK PTA or membership@txpta.org to verify your PTA's good standing
- Local PTAs may advance up to 10% of their total number of entries received within each grade division and format. Advancing entries must be received by Texas PTA, no later than 5:00 pm, Thursday, March 31st.

FORMS

- Official Entry Forms complete and legible, including
 - Original signatures of student and parent/guardian
 - Local Chair and school information completed in its entirety at the bottom of the form (no abbreviations)
 - Unfold forms to their full length before advancing to the next level
- Local PTA Participation Form submitted online at the location below
 - <http://www.txpta.org/programs/environmental-awareness/>
- 2010-2011 Advancing Students Excel Spreadsheet (available on Texas PTA website)
 - Complete in its entirety
 - Proof for errors (information used to create certificates)
 - Print a copy to use as a packing slip for your box
 - Email the Excel file to Texas PTA at programs@txpta.org

ENTRIES

- Visual solutions
 - Student Entry Form inside a sheet protector and attached to the back of each entry with masking tape so that it is still accessible and can be removed for photocopying
- Essay Solutions
 - Student's name and page number written on the back of each page
 - Each entry is in a manila file folder with the Official Entry Form stapled to the back of the folder
- Public Service Announcement – Audio and Video
 - DVD or CD packed in a jewel case or sleeve (DVD/CD and container both identified with the student's name, title of work, grade division, and year) and placed in a large envelope along with script
 - Student Entry Form stapled to the outside of the envelope

Advancing Entries

- Secure entries for travel
 - Stack entries no taller than 1 ft., by size and format
 - Wrap the stack in butcher paper like a gift
 - Arrange the individual packages in an appropriate sized box so that there is not room for the packages to shift
 - Fill open spaces with butcher paper to eliminate any unfilled space
 - DO NOT USE PACKING PEANUTS
- Prepare your box
 - Include your Local PTA name on the outside of the box
 - If shipping, use a carrier that has a tracking system in place (i.e. UPS, FedEx)
 - Ship in ample time for the artwork to arrive at the State office by the deadline
- Ship or deliver to;

Texas PTA, Attn: Programs, 408 W. 11th St., Austin, TX 78701
It must arrive by 5:00 pm, Thursday, March 31, 2011

If you have any questions,
please contact the Texas PTA Programs Department at 1-800-TALK-PTA
or by email at programs@txpta.org