Student Portal Login and Registration Process - for Students who have never logged into Student Portal
Courtesy of NEISD Help Desk

Student Portal accounts are not active until you log in for the first time and complete a profile.

Follow these directions:

1. Go to the NEISD Home Page: http://www.neisd.net/

2. On the NEISD Home Page, slide your cursor to **Parents,** then select **Parent Portal** on the left of the screen**.**

3. Pick **Student** from the **User Type** field. Enter your network user name and password.
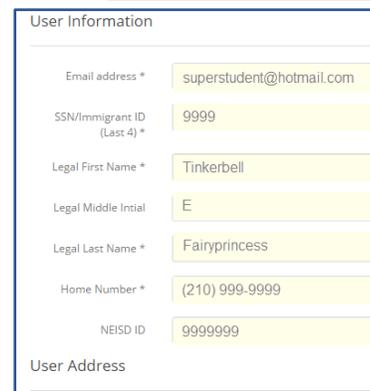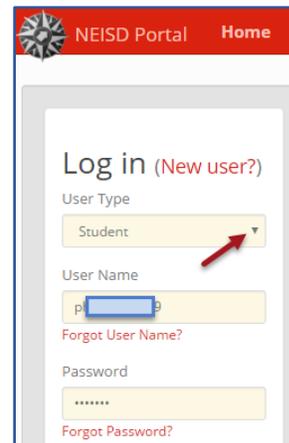
4. Click "**Login**". During the profile creation process, you will change your password for your Student Portal account. **It is critical that you remember your new password!**

5. After you click **Login,** you will see Student Profile screen. Many of the fields will be automatically filled for you, but you should check the information in each field carefully.

6. For the **challenge** questions, pick a question from the drop down field and then type your answer in the "hint answer" field.

When answering the hint questions, pick answers that will not be easily guessed. If someone knows your hint answers, the individual can change your password and access your information on the Student Portal.

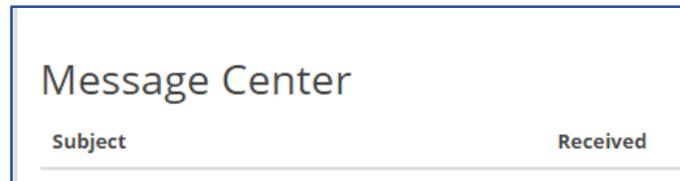7. Click **Update** to complete your profile.

Your Student Portal account is now available for use.

For your registration to be **complete**, **you must validate your email**. Follow the directions below.

Validating Your Email Account

Message Center

Subject	Received

1. Under the Message Center, click on the Resend validation email button.

2. You will receive an email from portal@neisd.net.

You will need to click on the **here** link to validate the email.

To login to the Student Portal:

Click the drop-down menu below **User Type** then choose **Student.** Enter your network user name and the password you choose for your Student Portal and then click on the **Log in** button.

Log in (New user?)

User Type	Student
User Name	Network user name
	Forgot User Name?
Password	••••••••••••••
	Forgot Password?
	☐ Remember me?
	Log in

Once you have logged in choose NEISD Interactive 4-Year Graduation Plan from the list of links on the left.

If you forgot your password:

1. Click on the **Forgot Password** link to reset your password.

2. Type in your user name and click **Continue**.

3. It will ask one of the security questions you selected. Type in the correct answer then click **Continue**.

4. Next, the system will allow you to reset your password to a new one.

- Type your password in the **Password** and **Confirm Password** boxes.
- Passwords must be at least **8 characters** long, must contain **one number** and a **capital letter**.
- **You cannot use your student id for the password**. Remember that your network account, Student Portal account, and Google accounts can have different passwords.

5. Click **Submit** to finish the process.

6. You will receive a message that your password has been successfully changed. The system will redirect you to the login page in a few seconds.

Notice:

If you do not remember the answer to your challenge questions, your parent or your teacher will need to contact the NEISD Help Desk. The account for which you not remember your password will be deleted, and you will be asked to create a new account.

INTERACTIVE GRADUATION PLANNER

Parent Portal: Edit Portal Registration and Validate Email Address
(Courtesy of NEISD Help Desk)

To edit your Parent Portal registration:

1. Go to the NEISD Home Page: http://www.neisd.net/

2. On the NEISD Home Page, slide your cursor to **Parents,** then select **Parent Portal** on the left of the screen**.**

3. Click **Log in** on the top right corner of the web page.

4. Select **Parent** from the **User Type** dropdown and log in to the Portal.

5. Click on the **Manage Account** button in the top right corner.

6. Update your information on the Registration page.

7. Click the **Update** button at the bottom of the page to save changes.

For your registration to be complete, you must validate your email. Scroll down to the next section for directions.

Validating your email account

1. Under the "Message Center", click on the "Resend validation email" button.

Message Center

Subject	Received

2. You will receive an email from portal@neisd.net. You will need to click on the **here** link to validate the email.

INTERACTIVE GRADUATION PLANNER

Navigating the Parent Portal to Find the Grad Plan

Courtesy of NEISD Help Desk

To access student's information and find the Interactive Graduation Plan:

NEISD Portal   Home   Contact Help D

Log in (New user?)

User Type

Parent

User Name

Forgot User Name?

Password

Forgot Password?

☐ Remember me?

Log in

1. Log in to the NEISD Parent Portal. Choose **Parent** from the dropdown menu.

Messa   unt ▾   ⏻ Log out

--Select Student--
B
M
Student   Pi

2. Pick your student from the **Select Student** menu on the top right of the screen.

NEISD Portal   Home   Student Informatic   0

Welcome, Albert Einstein,

NEISD Links

Online Registration
Immunization Requirements
Atomic Learning Software Training
Student/Parent Handbook
College For All Texans
Human Sexuality and Abstinence
NEISD Interactive 4-Year Graduation Plan

3. Click on **NEISD Interactive 4-Year Graduation Plan.**

Student Information ▾   Contact H

Grades
Attendance
Report Cards/Document Center
STAAR
Grad Plan
Cafeteria
Discipline
Immunizations
Textbooks
NeoFit
KINS - Kids' Involvement Network
Ready, Set...GO!
Self Service

4. Choose from the **Student Information** drop-down to view other options in the Parent Portal.