



## NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: January 9, 2012

Presenter: Brian G. Gottardy  
Garrett Sullivan  
Executive Director, CM&E

Subject: Recommendation to Approve Prime and Alternate  
Architectural Firm Selections and Bond Project  
Assignments for the 2011 Bond Program

Related Page(s): Attachments

### ACTION ITEM

#### **BACKGROUND INFORMATION**

On October 4, 2011, the North East Independent School District issued a Request for Qualifications for Professional Architectural and Engineering Design and Consulting Services in support of the 2011 Bond Program. Responses to RFQ 32-12 were timely received from 28 Architectural Firms on November 11, 2011. The District's RFQ Evaluation Committee completed evaluation of all Architectural Proposals between November 12 and December 1, 2011 and invited fifteen Architectural Firms to participate in formal interviews during the period December 6-8, 2011. Pursuant to the RFQ guidelines, 8 Primary Architectural Firms are recommended to the Board of Trustees for project assignments in support of the 2011 Bond Program, while 3 Architectural Firms are recommended to the Board of Trustees as Alternates for the 2011 Bond Program, as shown at Attachment 1. Project Assignments for Alternates may be made on a case-by-case basis if: (1) sufficient 2011 Bond Program Funds are available following contract award of all projects listed as part of the voter-approved 2011 Bond Program; and (2) the Superintendent/Board of Trustees approve the incorporation of additional projects into the 2011 Bond Program.

#### **ADMINISTRATIVE CONSIDERATION**

Board policy requires that the prime design consultant for a project which exceeds \$50,000.00 in total cost be appointed by the Board of Trustees. Shown at Attachment 2 are the recommended project assignments for each Architectural Firm. Project assignments were developed based on the respective experience and professional qualifications of each firm.

#### **BUDGETARY CONSIDERATION**

Funds for award of professional service contracts in support of the 2011 Bond Program will initially be provided through the approved Reimbursement Resolution using the District's General Fund account. Upon sale of the 2011 Bonds during the spring of 2012, all financial obligations initially charged to the General Fund through the Reimbursement Resolution will be transferred to the 2011 Bond Fund account.

#### **RECOMMENDATION**

That the Board of Trustees approve the Architectural Firm selections as shown on Attachment 1 and associated Bond Program project assignments as reflected on Attachment 2, and further grant the Superintendent and Executive Director for Construction Management and Engineering authority to execute design professional contracts with the associated Architectural Firms in support of the 2011 Bond Program.

#### **BOARD ACTION REQUIRED**

Approval/Disapproval