

DISTRICT GOAL: Improve instruction for all students, including the sub-populations of Anglo, African-American, Hispanic, Asian & economically disadvantaged, special education, and English language learners by creating engaging activities, programs, tasks, assignments and opportunities that result in student learning.

**NORTH EAST SCHOOL DISTRICT
CAMPUS INSTRUCTIONAL IMPROVEMENT PLAN
OAK MEADOW ELEMENTARY SCHOOL
2004-2005**

SUMMATIVE MEASURE: All students will pass their respective grade level TAKS, each campus will receive an Exemplary or Recognized accountability rating, and each cluster will have a minimum of ten National Merit Semifinalists.

1	Board Goals				TARGET AREA	LEVEL				ACTION STRATEGY	FORMATIVE MEASURE	ASSESSMENT TIMELINE	RESPONSIBLE PERSON(S)	COST/ RESOURCES
	2	3	4	5		E	M	H	D					
X					R.B.S. Engagement: Say Something and Think, Pair, Share	X				Every teacher will use the strategies of Say Something and Think, Pair, Share on a regular basis	100% of walkthroughs and lesson plans will demonstrate compliance	December 2004 May 2005	J. Wells and all teachers	
X					R.B.S. Vocabulary Development Process	X				Every teacher will teach the core vocabulary in the their discipline using a six step vocabulary development process	100% of walkthroughs and common assessments will demonstrate compliance	December 2004 May 2005	J.Wells and all the teachers	
X					R.B.S. Identifying Similarities and Differences -- Classifying	X				Every teacher will use the strategy of classifying on a regular basis	100% of walkthroughs and common assessments will demonstrate compliance	December 2004 May 2005	J Wells and all teachers	
X					Common Assessments	X				Oak Meadow will team with Hidden Forest to come together to create share and administer Common Assessments	100% of common assessments will adhere to the checklist or rubric for common assesments.	October 04, December 04, march 05, May 05	J. Wells, J. Jensen	\$500
X					Data Teams					OaK Meadow DATA team will meet monthly as part of the CIC to review data as part of student achievement	Agenda will reflect Data Team Meetings 100% of students pass each section of TAKS	August 04 - May 05	J. Wells	

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X					Reading	X				Vertically align and implement reading strategies that reflect Best Practices in K - 5. Campus wide use of common terms, reading expectations, graphic organizers, strategy applications and genre variety. Continue implementing Building Blocks, Four Blocks, Big Blocks.	K - 2 students will read on or above grade level expectations as measured by district benchmark tests 100% of all students in grades 3, 4, & 5 will pass the TAKS reading test.	August - May	all classroom teachers	\$500
X					Writing	X				Align K - 5 writing instruction throughout the campus by employing daily writing.	100% of students will pass TAKS writing test.	Mar-04	Cathy Cheslock	\$0
X					Writing	X				Implement common instructional language and structure for the process of writing.	Lesson plans will reflect 100% of Language Arts teachers will use Four Blocks and/or Six Traits for writing instruction.	September, 2003 January, 2004 April, 2004	S. Blitzer A. Goodson L. DeBerry C. Burgtorf S. Cheslock Foster	\$0
X					Writing	X				Implement the benchmark assessment program to guide writing instruction in K - 5.	100% of students at grade 4 will be administered periodic benchmark tests to determine progress in writing.	Fall, Winter, and Spring of 2003 - 2004	Cathy Cheslock	\$0
X					Writing	X				Use assessment data to drive writing instructional practice. Teachers will discuss results and offer support as they adjust curriculum	100% of students will participate in the district writing sample exercises. 100% of teachers will use rubric to review these samples.	Fall, Winter, and Spring of 2004 - 2005	S. Blitzer A. Goodson G. DeBerry C. Cheslock S. Foster	\$0

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X					Writing	X				Use common end-of-semester assessment for third grade courses to guide writing instruction.	100% of third grade students will take the common assesment	December, 2004 May, 2005	S. Wimberley	\$0
X					Mathematics	X				Teachers will utilize the North East Scope and Sequence for Grades K - 5	100 % of lesson plans will reflect use of scope and sequence.	August 2004 - May 2005	Grade Level chairs	\$0
X					Mathematics	X				Teachers will utilize the vocabulary development process to teach all the necessary vocabulary in mathematics	100% of formative walkthrough will indicate appropriate use of these instructional strategies	August 2004 - May 2005	J. Wells, Math Specialists All Teachers	
X					Mathematics	X				Integrate the use of the following Best Practices into the math program: *inquiry, class discourse (say something, think, pair, share), and *use of appropriate tools	100% of formative walkthrough will indicate appropriate use of these instructional strategies	September 2004 - May 2005	J. Wells, Math Specialists All Teachers	
X					Mathematics	X				Teachers will continue to use Investigations as the primary curriculum for math instruction	Lesson Plans will reflect use of Investigations	August, 2004 May, 2005	S. Blitzer A. Goodson G. DeBerry C. Cheslock S. Foster	\$0
X					Mathematics	X				New teachers will be trained in Math Investigations	100% of new teachers will attend training	October, 2004	J. Wells	\$300
X					Mathematics	X				K - 2 students will have a miminum of 60 minutes of math instruction daily 3 - 5 will have a miminum of 75 minutes of math daily	Classroom schedules and Lesson Plans will reflect this requirement.	August, 2004 March, 2005	Classroom Teachers	
X					Mathematics	X				All students in grades 2 - 5 will take the district math benchmark.	Students will score a minimus of 80% on each benchmark assessment	August 2004 - May 2005	Classroom Teachers	

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X					Science	X				Integrate Inquiry-based instruction to increase student achievement including: 5 E's, Questioning to target higher order thinking and Questioning that targets the unifying concepts in science	100% of walkthroughs will demonstrate compliance	August 2004 - May 2005	J. Wells, Classroom teachers	
X					Science	X				Teachers use the 5E's Lesson Cycle, incorporating effective teaching strategies, including: 60-80-60 laboratory and field investigations, emphasizing KWL, Science vocabulary in Word Walls, and Concept Mapping, Say something,, Think Pair Share, reflection journals, and using technology to enhance critical thinking.	100% of walkthroughs will demonstrate compliance	Oct-04	Classroom Teachers, J. Wells	
X					Science	X				All fourth grade students will take a common assessment at the end of each semester	100% of all fourth grade students will take the common assessment	December 2004 May 2005	C. Cheslock	\$0
X					Science	X				Implement and integrate the district scope and sequence for science and social studies	Each nine weeks a vertical alignment conversation will be held for all teachers in Color Groups	each nine weeks	J. Wells	\$0
X					Science	X				Students will be engaged in six science hands-on lessons.	Lesson plans	Six lessons from September - May	Classroom teachers	\$0

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X					Science	X				Provide all students with a safe environment in which to learn science by fully implementing the Texas Science Safety Standards.	100% of walkthroughs will demonstrate compliance	September 2004, December 2004, March 2005	J. Wells, All Teachers	
X					Science	X				Teachers will host a verticle discussion about science TEKS at least twice a year.	Verticle team meeting will be schedule with notes from discussion posted to school shared drive.	November 2004 March 2005	J. Wells	
X					Science	X				Students in grades 4 will participate in some type of Science Fair project.	Projects will be completed by each student.	Spring	L. Gremillion	
X					Social Studies	X				Teachers will implement vertical alignment of TEKS and district scope and sequence.	100% of lesson plans will reflect scope and sequence	2004 - 2005	Grade Level chairs	
X					Social Studies	X				Teachers will use Big Muscles techniques in their classes.	100% of walkthroughs will demonstrate compliance	August 2004 - May 2005	J. Wells	
X					Social Studies	X				Fifth grade will administer a common assessment at the end of each semester	100% of fifth graders will complete a common assessment	December 2004 May 2005	S. Foster	
X	X		X		Gifted/Talented	X				Integrate Systems Thinking in the four core G/T curriculum areas.	All curriculum units will incorporate systems thinking strategies. 100% of G/T students will produce a minimum of one systems thinking product in each core area.	Each nine weeks Each nine weeks	M. Amey	

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X	X				Gifted/Talented	X				Implement <u>Understanding by Design (UBD)</u> curriculum units.	100% of the curriculum units will reflect UBD design elements. On a rubric designed for UBD, 100% of students will score three or above.	Each nine weeks 3rd & 4th 9 Weeks	M. Amey	\$0
X					Gifted/Talented	X				Implement gifted and talented strategies in the general classroom.	Lesson plans will reflect strategies. Teachers will implement one new strategy a month.	September, 2003 - May, 2004	S. Blitzer A. Goodson G. DeBerry C. Cheslock S. Foster	
X					Gifted/Talented	X				Create and distribute a staff Gifted/Talented newsletter.	Newsletters will offer strategies that will be implemented.	Each nine weeks	M. Amey	
X					Library Services	X				Use Big Six Research Strategy, Grades 2 - 5	Librarian will guide research project in Lang. Arts, Science, and Social Studies.	First and second semester	M. Rodriquez	
X					Library Services	X				Use the Gale Resources and electronic databases.	Librarians will use Gale Resources and electronic databases.	July, 2004 - June, 2005	M. Rodriquez	
X					Library Services	X				Maintain focus on TEKS and curriculum integration.	Librarian will work with teachers to create integrated TEKS unit to be posted online in shared library folder.	Every nine weeks	M. Rodriquez	
X					Library Services	X				Staff will implement and operate on a "flexible schedule" using the library at the "point of need".	Library schedule will reflect teachers signing up for flexible library times.	September, 2004 - May, 2005	M. Rodriquez	

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X					Dyslexia	X				continue to implement a dyslexia program that meets state mandated requirements.	100% of identified dyslexia students will be provided service as evidenced by cluster campus rolls and reflected in STAT meeting notes as well as parent letters.	2004 - 2005 school year	Cynthia Wellman	ITT Salary \$200.00 Dyslexic materials
X					ESL	X				Provide a tutoring program for ESL students who remain on our campus.	80% of students taking the pre and post oral assessments will gain one-half year of language development.	Fall/Spring	Melaine Brown	
X					Professional Development	X				Provide mentoring program for new teachers to enhance professional growth.	Each new teacher will observe a master teacher once by the end of the school year.	December, 2004 and May, 2005	M. Rodriguez	\$500
X					Professional Development	X				Provide staff development which will enhance manangement and integration of TEKS as well as alignment between grade levels.	Each semester will be reviewed in a mapping process.	December 2004 May 2005	M. Rodriguez and curriculum committee	\$3,000
X					Professional Development	X				Teacher will participate in reflective practice activities	Calendar and notes of meetings	monthly	J. Wells	
X					Professional Development	X				Provide staff development to paraprofessionals and auxiliary personnel to enhance student success.	Sessions will receive a rating of 3 or above.	Early Dismissal Dates	C. Schonnenberg	
X					Professional Development	X				Provide staff development regarding various service delivery options, methodology regarding behavior manangement to all staff	A-Train registration	December 2004 May 2005	T.Felux T. Potance	

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X					Professional Development	X				Teachers in grade levels above and below will observe at least twice each year for the purpose of student placement and curricular alignment	Calendar and notes of meetings	October 04 -- April 05	Curriculum Committee	
X					Professional Development	X				Annually review topics on Copyright, Child Abuse, Blood and Body Fluids, Behavior Manangement, Crisses Response Plan	A-Train registration	August 04 -- May 05	J. Wells	
X					Professional Development	X				Teachers will learn strategies in Technology management by completion of at least 5 hours of technology classes	A-Train registration	October 04 -- April 05	A. Goodson and Tech. Committee	
X					Professional Development	X				All teachers will be trained in the use of the wireless lab	A-Train registration	October 03 -- April 04	A. Goodson and Tech. Committee	
X					Special Education	X				Provide an individualized program for students with disabilities in various curriculum areas in the least restrictive environment, with emphasis on increased participation in the general education curriculum (TLC & CoTeaching).	Increase the number of students with disabilities served in general education settings.	Every nine weeks	J. Wells	
X					Special Education	X				Increase the percentage of students with disabilities taking TAKS & SDAA	The number os Special Education students taking TAKS will increase by 2%.	August - May	J.Wells	

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X					Special Education	X				Continue to include ALE students in general education classrooms.	ALE students schedules will reflect more time in reg.ed in addition to music/PE/lunch and recess.	September 04 -- May 05	all classroom teachers	
		X			Accelerated Education At Risk Parental Involvement	X				Parent Meetings/Conferences will be held to address the core area TEKS (reading, math and writing) Each grade level will host a parent meeting	1% increase in student attendance at Oak Meadow. 1% increase in parent attendance at school activities.	August 04 -- May 05	J. Wells	
X					Accelerated Education At Risk	X				Each grade level will implement a tutoring program that is developmentally appropriate	100% passing on each area of TAKS	October, 2004 - May, 2005	Curriculum committee	
X					Accelerated Education At Risk	X				Follow Procedures that address the need of our students by providing a dyslexia program which meets state mandated requirements and ensures the student's improved academic performance	Data from assessments, teachers and parents. Six weeks grades and TAKS	September 04 -- May 05	C. Wellman	
X					Accelerated Education At-Risk	X				Establish a service learning project for each fifth grade student through Patrols, Buddies, Peace Kids, etc.	100% of fifth graders will complete a service learning project	April, 2005	Fifth Grade teachers	
X					Accerlerated Education At Risk	X				Establish a priority list of at-risk students(official and non official). Provide mentoring through PALS, 5th grade BUDDIES.	90% attendance rate in activities	October 04 -- April 05	J. Wells Fifth Grade teachers	

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X					Accelerated Education At Risk	X				Counselors will participate in professional development through in-services and meetings, i.e., TEKS, CPI, At Risk, 504, Crisis Prevention, etc.		August, 2004 - May, 2005	J. Wells	
X					Accelerated Education At Risk	X				Establish Counseling Advisory Committee comprised of counselors and parent volunteers that will evaluate needs assessments and plan Parent Education programs.	Increased attendance at parent education functions.	September, 2004- April, 2005	J. Wells	\$250
X					Accelerated Education At Risk	X				Hold at least 2 parent workshops on topics identified through Parents Needs Assessment.	Parent attendance will increase as reflected on sign-in sheets.	Fall and Spring	J. Wells	\$40
X	X			X	Technology Applications	X				Identify campus staff development and infrastructure need	All teachers will complete 5 hours fo technology training	August - May 2005	A. Goodson and Tech. Committee	
		X		X	Technology Applications	X				Teachers use GradeSpeed and TeacherWeb software to manage grades and improve communication with staff, students, and parents	100% of teachers who report numerical grades will use GradeSpeed to record grades. 100% of teachers who report numerical grades will use GradeSpeed to upload six-weeks grades. 100% of teachers will post essential classroom information as outlined in the TeacherWeb template.	August - May	J.Wells	

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X		X			Technology Applications	X				Teachers will provide students keyboarding software to deliver keyboarding instruction and practice to all students.	100% of students will demonstrate mastery of grade level keyboarding proficiencies as assessed by proficiency tests.	Twelve-weeks the first 15 minutes of weekly computer lab time.	A. Goodson and Tech. Committee	
X					Technology Applications	X				Teachers will utilize the North East Technology Applications Standards for Students to assess mastery of essential knowledge and skills	100% of students will demonstrate mastery of grade level technology standards as measured by district proficiency tests, rubrics, and a student portfolio stored on a CD.	Nine-weeks	A. Goodson and Tech. Committee	\$500
		X			Technology Applications	X				Teachers will instruct students using classroom computers, wired computer labs, and wireless computer labs on a regular basis to integrate technology standards into the content areas	Lesson Plans	Weekly	J.Wells	

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X		X			Technology Applications		X			Educational Technology staff will support teachers and students in the utilization of classroom computers, wired computer labs, and wireless computer labs on a regular basis to integrate technology standards into the content areas	Lesson Plans	Weekly	J. Wells	
												Semester		
X		X			Technology Applications	X				Provide technology classes after school for staff members.	A-Train registration	August 04 -- May 05	A. Goodson and Tech. Committee	
X					Health Services	X				The school nurse will provide annual screening for various conditions: hearing & vision, growth assessments, Acanthosis Nigricans	100% of screening will be completed for required grade levels.	September 04 -- May 05	C. Terry	
X	X				Safe and Drug Free Schools	X				Develop Behavior Management Plan which includes character education for school-wide implementation.	Discipline referrals to the office will be reduced by 20%	October 04 -- April 05	Classroom teachers, Student Rights and Responsibilities Committee	
X	X				Guidance	X				Plan and implement small group and classroom guidance lessons that give students the opportunity to practice making decisions and evaluate the effectiveness of their decisions.	Feedback/evaluation forms from teachers will indicate lessons are successful.	August, 2004 - May, 2005	Counselors	

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X	X				Guidance	X				Individual students will visit the counselor as they are referred by themselves, parents, or teachers.	Counselor log will indicate number of students who visited.	August, 2004 - May, 2005	Counselors	
X					Guidance	X				Conduct planning meetings for individual students (through STAT, 504, staffing or ARD's) to meet their appropriate needs. Study available resources and determine how to best use them in the planning meetings.	STAT committee meets on individual students as needed.	August, 2004 - May, 2005	Counselors, STAT Committee	
X		X	X		Guidance	X				Meet with students and parents prior to the end of 5th grade to discuss taking a rigorous curriculum and the Gear-Up Program for the Texas Grant. (HB713, SB158)	Parent sign-in sheets will show 100% compliance. Counselor logs will indicate 100% compliance.	April, 2005	Elementary Counselors, Principals	
X					Guidance	X				Coordinate test administration for CogAT (2nd), ITBS (2nd and 5th) and 3rd - 5th: TAKS, SDAA, RPTE, Field Testing	Proper testing procedures followed.	September, 2004 - June, 2005	J. Wells	
					Guidance	X				Interpret and analyze test scores for parents, teachers, and students as appropriate.	Students referred to tutoring and summer school as needed.	August, 2004- May, 2005	Counselors	
	X		X		Discipline Management	X				Develop Behavior Management Plan which includes character education for school-wide implementation.	A school-wide behavior management plan will be presented during August staff development.	August, 2004	Behavior Management Plan Committee	\$100

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X			X		Discipline Management					An electronic Teacher Intervention system will be implemented to increase communication of student needs.	100% of Oak Meadow teachers will use the teacher intervention discipline system	August 04 - May 05	J. Wells and Student Rights and Responsibilities Committee	
X					Art	X				Teachers will implement art instruction as part of the integrated curriculum.	100% of the children will create six art projects per year.	each nine weeks	Curriculum Committee Members, Classroom Teachers	
X		X			Parent Involvement	X				Conduct a family curriculum night.	50% of the students and parents will attend our "family night".	Spring Semester	Curriculum Committee Members, Classroom Teachers	
X					Parent Involvement	X				Inform Parents of availability of Parent Portal in order to access Grade Speed information	100% of Parents will receive information about Parent Portal	Dec-04	J. Wells and PTA	
X					Enrichment - Music and Physical Education	X				Integrate and implement Music and Physical Education TEKS and the North East Standards for Music.	100% of curriculum will reflect the Music and Physical Education TEKS and the North East Standards for Music. 100% of students will participate in the Music and Physical Education curriculum.	Each 9 weeks	Enrichment Team, Music Teacher, P.E. Teacher, Adaptive P.E. Teacher	