
NORTH EAST INDEPENDENT SCHOOL DISTRICT
8961 Tesoro Dr. San Antonio, TX 78217
www.neisd.net

EMPLOYMENT BULLETIN

In compliance with Policy DC, you are requested to place this announcement on the bulletin board.

**AVID TUTOR
TEMPORARY – PART TIME
MIDDLE SCHOOL AND HIGH SCHOOL CAMPUSES**

QUALIFICATIONS:

- High School Diploma or General Education Diploma (GED)
- Minimum of 2 years teaching, instructing, or tutoring experience working with youth in public schools, church related schools, day camps, youth groups, private schools, licensed day care centers or other approved settings a plus
- Valid Texas Driver's License with driving record that meets the requirements of the District

MAJOR PERFORMANCE RESPONSIBILITIES:

- Attend training in the specific NEISD or campus tutoring program to be provided
- Manage learning materials and create student materials for specific lessons
- Provide instruction in math, reading, or writing
- Relate positively to children and develop respectful relationships
- Keep information about children and achievement confidential
- Prepare lessons and reflect accommodations for differences in student learning styles
- Use technology to strengthen the teaching/learning process where available
- Assess student progress and report to classroom teacher
- Compile, maintain, and file all reports, records and other documents required
- Performs additional duties and accepts other responsibilities as may be assigned

TERMS OF EMPLOYMENT:

**Temporary Part-time

HOURLY: \$10.00 per hour **WORK DAYS:** DURING AND/OR AFTERSCHOOL HOURS

Interested persons should submit a letter of intent with a résumé to: North East ISD Human Resources Department, 8961 Tesoro Dr., Suite 200, San Antonio, TX 78217, or email the information to employment@neisd.net. Those who are not district employees must complete an online application at www.neisd.net before submitting the letter of intent and résumé. Only those persons meeting the minimum qualifications will be considered. Not all applicants will be interviewed.

This Position Remains Open Until Filled
AN EQUAL OPPORTUNITY EMPLOYER