
NORTH EAST INDEPENDENT SCHOOL DISTRICT
8961 Tesoro Dr. San Antonio, TX 78217
www.neisd.net

EMPLOYMENT BULLETIN

In compliance with Policy DC, you are requested to place this announcement on the bulletin board.

**OCCUPATIONAL THERAPIST
SPECIAL EDUCATION DEPARTMENT
*CURRENT OPENINGS AVAILABLE**

MINIMUM QUALIFICATIONS:

- Bachelor's Degree from four-year college or university
- Occupational Therapist Licensure by the State of Texas
- Valid Texas Drivers License with driving record that meets the requirements of the District

MAJOR PERFORMANCE RESPONSIBILITIES:

- Instructs teaching staff (teachers and assistants)
- Presents in service training or therapy related topics to parents and teachers
- Provides occupational therapy input for development of Individual Educational Plans (IEP)
- Supervises students in clinical or pre-clinical training from approved universities
- Assures implementation of appropriate occupational therapy programs to meet IEP goals
- Recommends and assists others in procurement of assistive devices required for student educational participation
- Maintains accurate and current progress reports for each student, ensuring confidentiality
- Re-evaluates treatment programs and revises objectives periodically
- Monitors and evaluates effectiveness of occupational therapy treatment programs using observation, collected data, anecdotal records and/or pre-posting testing
- Maintains working relationships with classroom teachers, parents and administrative staff
- Coordinates with outside agencies and physicians as necessary (networking)
- Attends staff development and professional seminars to upgrade and maintain skills
- Performs additional duties and accepts other responsibilities as may be assigned

SALARY: \$49,164-\$60,325 **PAY GRADE:** A3 **WORK SCHEDULE :** TEN MONTHS

Interested persons should submit a letter of intent with a résumé to: North East ISD Human Resources Department, 8961 Tesoro Dr., Suite 200, San Antonio, TX 78217, or email the information to employment@neisd.net. Those who are not district employees must complete an online application at www.neisd.net before submitting the letter of intent and résumé. Only those persons meeting the minimum qualifications will be considered. Not all applicants will be interviewed.

This Position Remain Open Until Filled
AN EQUAL OPPORTUNITY EMPLOYER