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NORTH EAST INDEPENDENT SCHOOL DISTRICT  
8961 Tesoro Dr. San Antonio, TX 78217  
[www.neisd.net](http://www.neisd.net)

EMPLOYMENT BULLETIN

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In compliance with Policy DC, you are requested to place this announcement on the bulletin board.

**AFTER SCHOOL TEACHER/DIRECTOR KIN NETWORK  
AFTER SCHOOL PROGRAM  
(PART-TIME POSITION)  
COMMUNITY EDUCATION DEPARTMENT**

**MINIMUM QUALIFICATIONS:**

- Bachelor's Degree a plus
- Ability to direct small staff (4-12 people) and function as a integral part of a team
- Supervisory experience
- Effective oral and written communication skills with both adults and children
- Experience working with children
- Possess good organizational and problem solving skills
- Strong academic background
- Valid Texas Driver's License with driving record that meets the requirements of the District

**MAJOR PERFORMANCE RESPONSIBILITIES:**

- Direct the organization of facilities and materials at program site
- Direct staff in planning and implementing all day activities
- Coordinate on going staff training
- Maintain communication among staff meetings
- Customize curriculum
- Performs additional duties and accepts other responsibilities as may be assigned

**TERMS OF EMPLOYMENT:**

**HOURLY: \$18.00    PAY GRADE: 15    WORK DAYS: 177**

Interested persons should submit a letter of intent with a résumé to: North East ISD Human Resources Department, 8961 Tesoro Dr., Suite 200, San Antonio, TX 78217, or email the information to [employment@neisd.net](mailto:employment@neisd.net). Those who are not district employees must complete an online application at [www.neisd.net](http://www.neisd.net) before submitting the letter of intent and résumé. Only those persons meeting the minimum qualifications will be considered. Not all applicants will be interviewed.

This Position Remain Open Until Filled  
AN EQUAL OPPORTUNITY EMPLOYER