

---

NORTH EAST INDEPENDENT SCHOOL DISTRICT  
8961 Tesoro Dr. San Antonio, TX 78217  
[www.neisd.net](http://www.neisd.net)

EMPLOYMENT BULLETIN

---

In compliance with Policy DC, you are requested to place this announcement on the bulletin board.

**FOOD SERVICE ASSISTANT  
(PART-TIME)  
SCHOOL NUTRITION SERVICES**

**MINIMUM QUALIFICATIONS:**

- One month related experience or training; or equivalent combination of education and experience
- Must be able to understand instructions and communicate in basic English. Ability to read and interpret documents such as safety rules, operating maintenance instructions, and procedure manuals.
- Must be able to pass physical and drug test
- Must be able to lift 25 pounds; up to 50 pounds with assistance

**MAJOR PERFORMANCE RESPONSIBILITIES:**

- Prepares and follows instructions in cooking and/or baking meat, vegetables, etc.
- Complies with all safety and sanitation regulations
- Reads and follows recipe instructions
- Cleans and sanitizes equipment
- Operates equipment safely per instructions
- Communicates with coworkers, customers and staff about meal items
- Maintains personal appearances and hygiene
- Records and uses leftovers as instructed
- Serves portions as instructed
- Follows procedures for accurate cashiering and in accordance with departmental and Child Nutrition regulations
- Perform additional duties and accepts other responsibilities as may be assigned

**TERMS OF EMPLOYMENT:**

**HOURLY:** \$9.29-\$11.61 **PAY GRADE:** O1 **WORK DAYS:** 179

Interested persons should submit a letter of intent with a résumé to: North East ISD Human Resources Department, 8961 Tesoro Dr., Suite 200, San Antonio, TX 78217, or email the information to [employment@neisd.net](mailto:employment@neisd.net). Those who are not district employees must complete an online application at [www.neisd.net](http://www.neisd.net) before submitting the letter of intent and résumé. Only those persons meeting the minimum qualifications will be considered. Not all applicants will be interviewed.

This Position Remain Open Until Filled  
AN EQUAL OPPORTUNITY EMPLOYER