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NORTH EAST INDEPENDENT SCHOOL DISTRICT  
8961 Tesoro Dr. San Antonio, TX 78217  
[www.neisd.net](http://www.neisd.net)

EMPLOYMENT BULLETIN

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In compliance with Policy DC, you are requested to place this announcement on the bulletin board.

**COUNSELOR  
VINEYARD RANCH ELEMENTARY**

**MINIMUM QUALIFICATIONS:**

- Master's Degree from an accredited four year college or university and a minimum of two years classroom teaching experience
- Valid Texas Teaching Certificate issued by the State Board of Education
- Valid Professional Counselor's Certificate issued by the State Board of Education
- State Licensure as a Licensed Professional Counselor (Not required but preferred)
- Bilingual in Spanish preferred
- Valid Texas Drivers License with driving record that meets the requirements of the District

**MAJOR PERFORMANCE RESPONSIBILITIES:**

- Plans, implements and evaluates a comprehensive program of guidance, including counseling services
- Uses a planning process to define needs, priorities and program objectives
- Implements a comprehensive and balanced program
- Evaluates the effectiveness of individual activities and the overall program in meeting desired student outcomes
- Educates the school staff, parents and the community about the guidance program through a public information program
- Teaches the school developmental guidance curriculum
- Outlines, in writing, a campus guidance curriculum consistent with the District's guidance program plan and tailored to campus needs
- Teaches guidance units effectively
- Assists teachers in the teaching of guidance related curriculum
- Consults with administrators and teachers regarding the teacher's areas of responsibility in teaching the developmental curriculum
- Performs other duties as may be assigned

**TERMS OF EMPLOYMENT:**

**SALARY:** \$49,685-\$60,963 **PAY GRADE:** A3 **WORK SCHEDULE:** TEN MONTHS

Interested persons should submit a letter of intent with a résumé to: North East ISD Human Resources Department, 8961 Tesoro Dr., Suite 200, San Antonio, TX 78217, or email the information to [employment@neisd.net](mailto:employment@neisd.net). Those who are not district employees must complete an online application at [www.neisd.net](http://www.neisd.net) before submitting the letter of intent and résumé. Only those persons meeting the minimum qualifications will be considered. Not all applicants will be interviewed.

This Position Remains Open Until Filled  
AN EQUAL OPPORTUNITY EMPLOYER