
EMPLOYMENT BULLETIN

In compliance with Policy DC, you are requested to place this announcement on the bulletin board.

**BUS DRIVER
TRANSPORTATION**

MINIMUM QUALIFICATIONS:

- High School Diploma or General Education Degree (GED) or Possess Valid Texas Class "B" Commercial Driver License with Passenger (P) and School Bus (s) Endorsements
- Driving record that meets the requirements of the District/State
- Must be able to pass a pre-employment physical evaluation to include drug testing
- Texas Department of Public Safety School Bus Certification or must obtain within 90 days
- Must be at least 21 years old

MAJOR PERFORMANCE RESPONSIBILITIES:

- Operates the vehicle in a safe and efficient manner
- Conducts thorough pre-trip and post-trip inspections of the vehicle and special equipment and notifies vehicle maintenance of needed repairs
- Inspects bus by checking fuel, oil, water, tires, lights, brakes and steering to ensure bus can be operated safely before driving
- Ensures proper condition of emergency equipment, such as first aid kit, fire extinguisher, flags, fuses, tire checker and reflector
- Corrects unsafe conditions in work area that could cause an accident and inform supervisor of any conditions that are not correctable immediately
- Observes all traffic laws and safety regulations for school buses
- Ensures the safety, welfare and orderly conduct of passengers while on the bus
- Communicates effectively with school staff, students, parents, law enforcement officials and the motoring public
- Reports all accidents, vehicle damage, student injuries, mechanical failures and completes required reports
- Effectively apply general concepts of developmental psychology and behavioral modification techniques in ensuring students safe conduct on the bus
- Operates two-way radio equipment and cellular telephone to communicate with the Transportation Office
- Attends and complete required training programs to maintain safety certification
- Performs additional duties and accepts other responsibilities as may be assigned

TERMS OF EMPLOYMENT:

NOTE: Bus Drivers will receive a 0.25 cents/hour incremental increase every 88 school days during the first year based on performance - up to a max of \$12.00/hour
MINIMUM OF 25 HOUR WORK WEEK OFFERED.

HOURLY: \$11.63-\$14.18 PAY GRADE: 03 WORK DAYS: 177

Interested persons should submit a letter of intent with a résumé to: North East ISD Human Resources Department, 8961 Tesoro Dr., Suite 200, San Antonio, TX 78217, or email the information to employment@neisd.net. Those who are not district employees must complete an online application at www.neisd.net before submitting the letter of intent and résumé. Only those persons meeting the minimum qualifications will be considered. Not all applicants will be interviewed.

This Position Remain Open Until Filled
AN EQUAL OPPORTUNITY EMPLOYER