



DRIVER EDUCATION

North East Community Education is offering courses in driver education at high schools and the North East Community Learning Center. Please review this letter to see if your student qualifies for this program. We suggest that you **keep this letter on file for future reference.**

Classroom phase will meet according to the schedule for the required 32 clock hours of instruction. The driving phase may begin one week after class begins, pending the student has obtained the learner's permit. To schedule the driving sessions, students will use an on-line system. Drives are available through the week at various locations/times and weekends at the Community Learning Center. Each student is required to have the state minimum seven (7) hours of behind-the-wheel driving and seven (7) hours of observation. This program however gives the student approximately seven hours behind the wheel and 13 hours observation time. This will give a thorough overview of the skills needed to be a good driver.

New Texas law is requiring 20 hours documented driving time with an adult (21+) to be completed and received to the Driver Education Course before completion of the course. Ten hours of this driving is required at night. Log forms will be provided by the North East Driver Education Program.

To be eligible for enrollment in the course, the student must be at least 15 years of age and in grades 9-12. **It is the responsibility of parents to arrange transportation to and from the scheduled class.**

To obtain a learner's permit, students must present to the Department of Public Safety a legal birth certificate and Social Security card, TEA Verification of Enrollment (TEA-CDD-104) from the school counselors office, and a DE 964E Instruction Permit Certificate (obtained from Driver Education class upon completion of first week of class instruction) and \$16 (payable to DPS).

The student must meet attendance/GPA requirements as specified by the Texas Education Agency. To obtain a driving permit, the student must present to the DPS a Verification of Enrollment Form (TEA form-CDD-104) obtained from the high school counselors office. **If there is any doubt about being able to meet the attendance/GPA requirements, contact your school counselor's office before enrolling.**

Successful completion of the N.E.I.S.D. Driver Education Program can result in a 15% discount on auto insurance.

The tuition fee for each student is \$350.00. The completed application form, accompanied by the tuition fee, must be received by North East Community Education Driver Education Office.

Check or money order should be made payable to "NEISD." Tuition payments are accepted **ONLY** through the Driver Education office. **No money will be collected at the high school.** We also accept Visa, MasterCard and Discover.

To apply for NEISD's Driver Education course:

1. Fill out the attached application form.
2. Have completed form signed by the parent/guardian.
3. Return completed form and tuition fee to the NEISD Driver Education office

Office hours are Monday-Friday, 8:00 AM – 4:45 PM.

Summer Hours (June 7 - July 29, 2010) Monday –Thursday 7:30 a.m. – 5:30 p.m.

- We are happy to refund tuition, less a \$5 processing fee, when you cancel your class two full working days prior to the first class meeting. If request for refund is made less than two working days prior to the first class, one-half refund will be made. We are unable to refund any tuition money after the first class. Request for refund must be made by calling 657-8866 EXT. 273.
- Students have four (4) months (from first day of class) to complete the NEISD Driver Education Course. If the course is not completed within this time frame a re-enrollment fee of \$95 will be required to retake the driving portion.
- State law requires that students attend all 32 hours of the classroom portion. **Missed time** must be made up and completed during another session (locations are not guaranteed for make up dates).
- A student automatically fails after 5 absences and will be required to retake the entire classroom portion. If you fail the classroom portion, your permit certificate will be voided through DPS and a new registration with \$350 must be received to start a new class.

Payment methods:

Walk in, mail or fax to:

(Check/Money Order/Credit Card)

NEISD Driver Education

8750 Tesoro Dr.

San Antonio, Texas 78217

(210) 657-8866

(210) 657-8612- fax

If your student is involved in extracurricular activities at school (athletics, band, choir, etc.) be sure to check calendars for any conflicting schedules **before** registering for Driver Education.

Application forms that are received, but are not accompanied with the tuition fee, will be discarded. Checks or money orders should be made payable to "NEISD."

If you have any questions concerning the Driver Education course, please contact us at:

driversedu@neisd.net

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